



**City of McCleary**  
*Home of the McCleary Bear Festival*

100 South 3rd Street, McCleary, WA 98557 • 360.495.3667(phone) 360.495.3097(fax) CityofMcCleary.com

## Boundary Line Adjustment Application

Applicant: \_\_\_\_\_

Assessors Parcels: \_\_\_\_\_

Fees: Application / Processing Fee \$ \_\_\_\_\_ .00  
Engineering Review Fee up to \$600 per review and up to \$600 for each re-review to be paid prior to pick up of approval.

Fee \$ \_\_\_\_\_ Paid \_\_\_\_\_  
Date \_\_\_\_\_ Receipt # \_\_\_\_\_

### **Clearly label each Exhibit in the packet or on the plans.**

\_\_\_\_\_ Exhibit A: A certificate of title containing the complete legal descriptions for the properties whose boundaries are hereby adjusted and confirmation that the title of the property belongs to the applicants

\_\_\_\_\_ Exhibit B: The complete legal description for the newly adjusted parcels

\_\_\_\_\_ Exhibit C: Three copies of the lot line adjustment map documenting the old and new boundaries of the affected parcels, with the following information:

\_\_\_\_\_ (C.1) The existing lot lines shown with dashed lines and the area, in square feet, of each of the lots

\_\_\_\_\_ (C.2) The new lot lines shown in solid lines and the area, in square feet, of each of the new lots

\_\_\_\_\_ (C.3) The location of all structures on the lots and the distance of each from both the existing and proposed lot lines, when such distance is less than 50 feet

\_\_\_\_\_ (C.4) The location of all driveways and recorded easements for access, utilities, or other purposes as well as any utility located upon the property which is situated without a recorded easement

\_\_\_ **Exhibit D:** A revised map of the newly adjusted parcels, with the following information:

\_\_\_ (D.1) Acknowledged signatures of all parties having an interest in lots whose lines are being adjusted

\_\_\_ (D.2) A signature of the title company or licensed surveyor describing the adjusted lot lines

\_\_\_ (D.3) A completed environmental checklist or other required environmental documentation is attached hereto if required by McCleary Municipal Code or state law.

### Certification

We, the undersigned, are the owners of the property described herein and certify that this boundary line adjustment is made by our free will and consent.

Dated this \_\_\_\_\_ day of \_\_\_\_\_

\_\_\_\_\_  
Print Name Signature

\_\_\_\_\_  
Address Phone

\_\_\_\_\_  
Print Name Signature

\_\_\_\_\_  
Address Phone

|  |                            |
|--|----------------------------|
| For official use only:   |                            |
| Application Incomplete, returned _____   | Application Complete _____ |
| (date, initials)   | (date, initials)           |
| The complete application has been reviewed in accordance with Chapter 16.44 of the McCleary Municipal Code. Based on the findings of the review, the Application is here by: |                            |
| ___ Approved ___ Rejected  | Date: _____                |
| _____<br>Director of Public Works  |                            |