

100 South 3rd Street, McCleary, WA 98557 ● 360.495.3667(phone) 360.495.3097(fax) CityofMcCleary.com

## **APPLICATION FOR:**

☐ Subdivision	Short Subdivision	Site Plan	☐ Binding Site Plan
Fee \$		Paid	
		date	receipt #
All additional consu	ultant fees required for this application	on will be paid by the applicant	t +10% administration fee.
PROJECT NAME			
Applicant	A	ddress	
Phone	C	ity State Zip	
Cell / Other	E	mail	
Owner(s)	A	ddress	
Phone	C	ity State Zip	
Cell / Other	E	mail	
Owner(s)	A	ddress	
Phone	C	ity State Zip	
Cell / Other	E	mail	
Architect	A	ddress	
Phone	C	ity State Zip	
Cell / Other	E	mail	
Engineer	A	ddress	
Phone	C	ity State Zip	
Cell / Other	E	mail	
Planner	A	ddress	
Phone	C	ity State Zip	
Cell / Other	E	mail	

roject Description (use, scope, nature and size):	
oning:	
o. of dwelling units:	
ross floor area, each use:	
o. of employees:	
tal coverage by impervious surfaces:	
o. of parking stalls by type:	
sessor's Parcel Numbers:	
pecial Purpose Districts within 300 feet of proposed development (school, fire, hospital e	tc.)

**EXHIBITS**: Except where noted, provide seven (7) sets. Exhibits may be combined where appropriate. Plans shall be no larger than 24" x 36" sheet size.

- 1. Vicinity map showing site boundaries, existing roads and accesses within 100 feet beyond the site boundaries.
- 2. Legal description of boundaries of the parcel(s) being developed, prepared and certified by a title company or registered land surveyor.
- 3. Site Map drawn to scale\* showing the existing structures, refuse enclosures, easements and utilities with distances to existing operational fire hydrants.
- 4. Topographical map with contours, existing and proposed, locating existing streams, wetlands and other natural features.
- 5. Site plan drawn to scale\* showing location and size of uses, buffer areas, yards, open spaces and landscaped areas.
- 6. Average daily trips generated by proposed project on the trip generation form within the International Transportation Engineers Trip Generation Manual.
- 7. Circulation plan drawn to scale\* illustrating all access points for the site; the size and location of all streets and driveways; and the location, size and design of parking and loading areas.
- 8. Grading plan with estimated dimensions and quantities of work involved drawn at 1" = 20' horizontal scale with 2- foot contour intervals.
- 9. Roadway cross sections.
- 10. Stormwater plan, prepared and certified by a licensed, professional engineer.
- 11. Utility plan showing size and location of all water, wastewater, gas and electrical lines to be installed, and location of any and all fire protection facilities, including but not limited to fire hydrants.
- 12. Landscape plan drawn to scale\* showing all plant species, locations and size (at planting and mature), existing trees to be retained, specific tree protection measures and methods of irrigation, if any.
- 13. Building elevations drawn at  $\frac{1}{4}$ " = 1' or larger. Identify building materials and colors.
- 14. 8 ½" x 11" reduction of all drawings.
- 15. Draft of proposed conditions, covenants and restrictions related to the maintenance of open space and commonlyowned improvements.
- 16. SEPA checklist, if required.
- 17. Prestamped #10 envelopes addressed to all property owners within 300 feet of the parcel(s) being developed and one list of names and addresses.
- 18. Title report, not more that 30 days old, showing restrictions, if any, presently encumbering the land.
- 19. Water and sewer availability letter(s) from the City of McCleary.
- 20. Any other information deemed pertinent by the City.
  - \*Scale shall be 1"=20', 30' or 50' with bar scale directly below the North Arrow. Any variation to the scale must be approved by the City in advance of plan submittal.

Application incomplete, returned_	(date, initials)	Application complete	(date, initials)
Application:  Approved  Approved with conditions  Disapproved		Director of Public Works	date