

**CITY OF MCCLEARY**  
**City Council Meeting**  
**Wednesday, June 10, 2020**

FLAG SALUTE	Mayor Orffer Called the Council Meeting to order at 6:30 PM.
ROLL CALL	Councilmembers Amsbury, Huff, Heller, Blankenship and Iversen.
ABSENT	None.
STAFF PRESENT	Present at the meeting were City Attorney Chris Coker, Clerk-Treasurer Wendy Collins, Director of Public Works Todd Baun, and Police Chief Steve Blumer.
MAYOR'S COMMENTS	Mayor Orffer is working with the Principal of McCleary School and trying to collaborate and build a relationship with them. They are planning a drive by end of the school year event so the staff can say goodbye to the students.
PUBLIC COMMENT	<p>Chief Blumer said he has finalized the application for the coronavirus relief fund and both he and Chris Coker have signed it. Mayor Orffer gave kudos to Chief Blumer for taking the lead on this.</p> <p>Councilmember Amsbury stated that Commerce just came out this week announcing that the FEMA match can come out of the CARES fund. Mayor Orffer said she has full faith in Chief Blumer getting all covid funds available.</p>
MINUTES APPROVED	<b>It was moved by Councilmember Amsbury, seconded by Councilmember Iversen to approve the minutes from the May 27, 2020 meeting. Motion Carried 5-0.</b>
APPROVAL OF VOUCHERS	<p>Vouchers/Checks approved were 47804 - 47840, including EFT's in the amount of \$69,793.44.</p> <p>Payroll and benefit checks 47841 - 47852 plus EFT's in the amount of \$207,352.89.</p> <p><b>It was moved by Councilmember Iversen, seconded by Councilmember Huff to approve the vouchers. Motion Carried 5-0.</b></p>
COVID EXPENDITURES REPORT	A report of all covid fund expenditures was provided for the council to review.
STAFF REPORTS	<p>Councilmember Amsbury asked Todd if he has attended any meetings with McCleary School or any other agencies and if yes, does he have any updates for the council and also does he have any plans to apply for any grants. Todd said, yes, he wants to apply for grants but everything is at a standstill for applying right now. He wants to apply for the Safe Routes to School Grant. The city was just awarded a \$13,000 grant for sidewalks. He added the City will go after Chehalis Basin funds and park and trails funds.</p> <p>Councilmember Amsbury asked if the capital facility plan is open or closed and Todd said it is closed. The water system plan is in limbo and waiting on Grays Harbor County.</p>
CITY ATTORNEY REPORT	Chris Coker is available for any questions regarding agenda items.
COVID-19 UPDATE	<p>The Grays Harbor County Commissioners will be meeting this Friday at 3:00 pm to vote for a variance for phase three. Things have ramped down at the county level and we are now only getting situational reports if things change. Currently, the county is at 19 cases and zero deaths. Mayor Orffer has prepared an executive order to open city hall from 8am to noon, Monday through Friday. We will be available the rest of the work day by appointment. The City Emergency Operations Center continues to meet every Tuesday and Thursday.</p> <p>Councilmember Iversen thinks it is a good idea to encourage people to only come in when they have to do business that cannot be done by other means.</p>

GRAYS HARBOR COUNTY  
BALLOT DROP BOX  
AGREEMENT

Grays Harbor County asked the city if we could put up a ballot box for our residents to drop off election ballots. The county will maintain the box and pick up the ballots. For complete disclosure, Councilmember Amsbury disclosed her name is a signatory on the agreement because she attests the signatures. She wants to make sure everyone is aware there is no conflict of interest and she received no gain from this action.

Councilmember Blankenship asked if there is a camera focused on the location where the ballot box will be installed and Todd said there isn't but we can do it.

Councilmember Amsbury stated there are auditing measures for security. They will have three people picking up the ballots and it will have a special lock along with other security measures.

Councilmember Heller asked who will be checking the box and reporting if it is full and Todd said it would be the county. Councilmember Heller said it is written in the agreement that the city will notify the county if the drop box is filled to capacity.

**It was moved by Councilmember Iversen, seconded by Councilmember Blankenship to authorize the Mayor to sign the agreement for a ballot drop box in McCleary. Motion Carried 5-0.**

CITY LOANS/BOND  
REFINANCE

The Finance Committee discussed two loan options for refinancing some of the current city loans. Councilmember Heller is leaning toward a 20-year loan for the large sewer loan and ten years for the other three loans, which has a lower interest rate. The city's current bank offers lower fees while the other bank has higher fees and they might require the city to migrate to the new bank. The city could save approximately \$673,000 in interest by refinancing the loans. Councilmember Amsbury agrees this sounds like a good decision. Todd Baun said the federal government stated they won't be raising interest rates until the year 2021. Staff will present solid numbers at the next meeting.

BUSINESS RELIEF CARE  
PACKAGES

Councilmember Amsbury provided a cost breakdown for PPE items that can be purchased and put in a care package for local businesses. She said businesses have a hard time finding items and would appreciate receiving them. She suggested keeping them to inside the city limits and would like to include non profits. Her goal was to keep the total cost under \$5,000.

Councilmember Huff liked the gift card idea, which was to have police officers hand out random gift cards to residents. He talked to Paul Nott and was told the fire department calls are categorized as covid but they have not had any direct covid related calls. The fire department is also set with PPE at this time.

Councilmember Blankenship is concerned about businesses receiving items they truly don't need and doesn't want anyone to have to track an inventory of supplies. He also likes the gift card idea because businesses can decide and purchase what PPE items they need.

Councilmember Heller wants to know if non profits can be included. Mayor Orffer will get him an answer and we will continue to discuss our options.

GRAYS HARBOR COUNTY  
WASTE MANGEMENT PLAN  
2020-2025 - INFORMATION  
ONLY

All cities in Grays Harbor County need to agree to the proposed waste management plan before it can be adopted in July through a resolution.

PUBLIC COMMENT

Councilmember Blankenship asked when is the spring cleanup and Todd stated he spoke with Lemay and they are strongly encouraging the city to move to vouchers. For this year, the city will be asking Lemay to bring three to four dumpsters for the senior citizens and disabled residents. The city crew will still pick up their garbage items, but we will not be accepting any of the items that cannot be put in the dumpsters such as large tires and refrigerators. Todd will talk with Roger from Lemay and get a date for garbage pickup.

Councilmember Blankenship wanted to share how our new police officer, Officer Nansen, stopped and helped mow a senior citizen's lawn. He thought it was nice of the officer to do that. He also heard that this same officer engaged with a resident from Rainbow Park Apartments who speaks Samoan and they discovered they are from the same village.

COMPUTER LEASE  
DISCUSSION

Mayor Orffer has been working with Todd on a computer lease option. She will find out how many computers can be covered by covid money. She wants our computers to be streamlined and secure. This is something she presented to the Finance Committee and it is too early to discuss in detail with the council but she wants them to review the numbers and discuss it again. She will send out the lease options to the council for their review.

Councilmember Blankenship asked how many computers are needed and Todd responded we would be asking for 32 new computers, which include computers for city vehicles. The quote is for computers only and does not include monitors and keyboards. Mayor Orffer added that by leasing, everyone would get new computers every three years.

Councilmember Amsbury is worried about spending money without knowing how hard we will be financially hit by the covid event. Locking us into this type of expense is difficult right now. She asked if anyone has considered a 5-year rotation where you rotate 6 computers each year? It would be less of an impact on the city's budget.

Councilmember Blankenship asked if the city has had any revenue loss yet and Mayor Orffer said we have not seen anything yet and our property tax payment was higher than last year.

EXECUTIVE SESSION

At 7:47, Mayor Orffer called for a ten minute executive session to discuss an insurance claim per RCW 42.30.110(1)(i). Action may be taken when the Council resumes the regular council meeting. The executive session ended at 7:57.

The Council resumed the council meeting. **It was moved by Councilmember Blankenship, seconded by Councilmember Iversen to authorize the Mayor accept the \$400 settlement payment and signed release. Motion Carried 5-0.**

ADJOURNED MEETING

**It was moved by Councilmember Huff, seconded by Councilmember Heller to adjourn the meeting at 8:01 PM. The next meeting will be on June 24, 2020 at 6:30 PM. Motion Carried.**

Mayor Brenda Orffer:

---

Clerk-Treasurer Wendy Collins:

---