

CITY OF MCCLEARY
Regular City Council Meeting
Wednesday, June 13, 2018

ROLL CALL AND FLAG SALUTE	Councilmembers Orffer, Huff, Heller, Blankenship and Iversen were in attendance.
ABSENT	None.
STAFF PRESENT	Present at the meeting were Director of Public Works Todd Baun, Clerk-Treasurer Wendy Collins, Police Chief Steve Blumer and Attorney Sharon English.
PUBLIC HEARING	At 6:31 pm, Mayor Pro Tem Orffer called the Public Hearing to order for the Six-Year Transportation Improvement Plan. No comments were made. The Public Hearing closed at 6:31 pm.
VOUCHERS	Accounts Payable checks approved were 44448 - 44499, including EFT's, in the amount of \$57,915.81. It was moved by Councilmember Iversen, seconded by Councilmember Heller to approve the vouchers. Motion Carried 4-0.
MINUTES APPROVED	It was moved by Councilmember Blankenship, seconded by Councilmember Huff to approve the minutes from the meeting held on May 23, 2018. Motion Carried 4-0.
PUBLIC COMMENTS	None.
MAYOR COMMENTS	None.
EXECUTIVE SESSION	At 6:38 pm, Mayor Orffer called for an Executive Session per RCW 42.30.110(1)(i), to last 10 minutes to discuss potential litigation. The Executive Session ended at 6:48 pm.
BEAR FESTIVAL ROYALTY	Anabelle Morris is the current Bear Festival Queen and she brought Bear Festival buttons for the Mayor, Council and staff. The buttons can be used to get a bowl of bear stew after the parade, during the Bear Festival weekend. She thanked the City and Council for their support and personally invited them to the Bear Festival. She posed for a picture with the Mayor and Council. Karen Waddington, Bear Festival Board member, shared information regarding the special events that are planned for Bear Festival weekend.
CITY ATTORNEY REPORT	Sharon English provided a written report for the Council.
DIRECTOR OF PUBLIC WORKS REPORT	Todd Baun provided a written report for the Council. The crew is prepping for Bear Festival. Paul Morrison recently passed the police reserve academy. Mayor Pro Tem Orffer congratulated him and wanted to recognize that he was the top student in his class. She stated that she and the Council are very proud of him.
NEW MEDICATION DROP BOX	Chief Blumer announced there is a new drop box located outside the police department for people to drop off their old and expired medications and for disposing of medications from deceased family members.
MAYOR APPOINTMENT	It was moved by Councilmember Blankenship, seconded by Councilmember Iversen to appoint Brenda Orffer as Mayor. Roll call taken in the affirmative. Motion Carried 4-0. Wendy Collins swore in Brenda Orffer as the new Mayor. Mayor Brenda Orffer is the first female Mayor to serve in McCleary.
CITY COUNCIL POSITION #1 VACANCY	Mayor Brenda Orffer resigned from Position #1. The Council agreed to advertise the position and accept applications until July 6, 2018. The Council will interview the applicants during the July 11th City Council meeting and may appoint someone that night.

DEVELOPER INCENTIVES	Todd Baun said several months ago, the Council left off at an undecided position regarding developer incentives. Councilmember Blankenship spoke with Paul Morrison and he suggested coming up with an ordinance for a separate tax for land owners that have property that is undeveloped with no plans of building. He would like to have some incentives for properties such as the abandoned gas station across from the park, and for Cedar Heights, because the developer refuses to do anything with the property. He suggested creating a registry listing all vacant properties in McCleary, then contact the owners with a time-frame to do something with the property or they would be subject to a tax. He believes it will drive the price down on properties because people will have more properties to choose from. It will save the City money by eliminating code enforcement on certain properties. Paul Morrison added that the properties which are wetland, or can't be built on, would be exempt. Councilmember Blankenship thinks it is a great idea and will help the town grow. Once Paul Morrison and Councilmember Blankenship have something more formalized, they will bring it to the Council.
SIX-YEAR TRANSPORTATION IMPROVEMENT PLAN	Todd Baun provided a resolution, which needs to be adopted before June 30th.
ANNUAL FINANCIAL REPORT APPROVAL	The annual financial report is required each year. Wendy Collins asked the Council to approve the report, which was submitted in May. It was moved by Councilmember Iversen, seconded by Councilmember Huff to approve the 2017 Annual Financial Report. Motion Carried 4-0.
SUMMER SCHEDULE FOR CITY COUNCIL MEETINGS	The City Council agreed to holding one meeting per month for the months of June, July, August and September. They agreed to meet on the second Wednesday for the months of June through September. They will cancel the meetings held on June 27th, July 25th, August 22nd and September 26th, 2018. They agreed to hold another meeting, if anything urgent arises.
BEEHIVE DISCUSSION	The Beehive Retirement Center has a building that currently occupies part of City property, which they lease and pay rent annually for. The City property also has a 4KV substation on it. The Beehive is working on refinancing their loan through HUD and they need to get an appraisal on the property and work with the County to split the parcel. Their Executive Director, Erin, stated they want to purchase the parcel from the City and are willing to pay fair market value and draft a quit claim deed. Todd Baun does not have any reservations if the Beehive purchased the portion of the property they have their building on.
FIREWORKS STAND PERMIT	It was moved by Councilmember Iversen, seconded by Councilmember Huff to authorize the annual fireworks permit for the Olympic Christian Center. Motion Carried 4-0.
HONORING BRENT SCHILLER	Sharon English prepared a Resolution to honor Brent Schiller for his service on the City Council and as Mayor. A special award was prepared to present to Mayor Schiller, including a card, cake and ice cream. Mr. Schiller was not able to attend the meeting. The Council will pass the resolution at a later date and will make sure he receives his award and card.
RESOLUTION 716 SIX-YEAR TRANSPORTATION IMPROVEMENT PLAN	It was moved by Councilmember Huff, seconded by Councilmember Blankenship to adopt Resolution 716, A RESOLUTION ADOPTING A SIX-YEAR STREET PLAN FOR THE CITY OF McCLEARY. Resolution Adopted 4-0.
AUTHORIZE DISTRIBUTION FOR RECORD REQUEST PAYMENT	The City received a record request for a previous employee's personnel file. Mayor Orffer stated that there was a legal fee incurred from this request and she asked the Council if they want to consider this a personnel issue and allocate that legal fee across all budgets, like all other fees, or do they want to assess it upon the department the previous employee worked in. The Council agreed it should be spread across all funds like other legal fees. It was moved by Councilmember Iversen, seconded by Councilmember Huff to authorize the expenditure for the record request for personnel records to be paid from all funds. Motion Carried 4-0.
EXECUTIVE SESSION	None.
PUBLIC COMMENT	Mayor Orffer made her first official Mayor comment and thanked the Council for the appointment and is looking forward to working with everyone and serving the community.