

**CITY OF MCCLEARY**  
**Regular City Council Meeting and Council Workshop**  
**Wednesday, February 14, 2018**

ROLL CALL AND FLAG SALUTE	Councilmembers Orffer, Huff (by telephone), Heller, Blankenship and Iversen were in attendance.
ABSENT	None.
STAFF PRESENT	Present at the meeting were Director of Public Works Todd Baun, Clerk-Treasurer Wendy Collins, Police Chief Steve Blumer, Officer Randy Bunch and Attorney's Dan Glenn and Sharon English.
PUBLIC HEARING	None.
EXECUTIVE SESSION	Mayor Schiller called for an Executive Session to start at 6:34 pm for thirty minutes to discuss labor contracts per RCW 42.30.140 [4] [b]. The Executive Session ended at 7:04 pm.
MINUTES APPROVED	<b>It was moved by Councilmember Huff, seconded by Councilmember Heller to approve the minutes from the meetings held on January 24, 2018. Motion Carried 5-0.</b>
VOUCHERS	Accounts Payable checks approved were 43825- 43968, including EFT's, in the amount of \$61,622.39.  Payroll checks approved were 43771 - 43905, including EFT's, in the amount of \$189,651.98.  Bank reconciliation for January 2018.  <b>It was moved by Councilmember Orffer, seconded by Councilmember Blankenship to approve the vouchers. Motion Carried 5-0.</b>
PUBLIC COMMENTS	None.
MAYOR COMMENTS	None.
CITY ATTORNEY REPORT	Dan Glenn provided a written report for the Council.
DIRECTOR OF PUBLIC WORKS REPORT	Todd Baun reported on February 2nd, they were alerted of low water pressure on Simpson Avenue. The crew found a completely ruptured 4" plastic water main on Maple Street, near the Treatment Plant.
WESTERN PUBLIC AGENCIES GROUP (WPAG)	WPAG (Western Public Agencies Group) is a group that Todd recently attended a meeting with. They are a group that was formed in 1980, which is an association of Washington and Oregon public utilities that is involved with Bonneville rate proceedings, litigation and policy review issues. They discuss changes BPA plans to make and provide updated information to help the public utilities stay informed with what might affect them. Todd would like to join the group so he can attend the meetings, stay informed and receive information as a member. <b>It was moved by Councilmember Iversen, seconded by Councilmember Orffer to authorize the Mayor to sign the WPAG Contract. Motion Carried 5-0.</b>
INFORMATION TECHNOLOGY (IT) SERVICES	The City has only received one proposal for IT services by the closing date. JD Tech Solutions, LLC., is a new company owned by an individual that went out on his own to start his own business. At this time, he is a one-man business. <b>It was moved by Councilmember Orffer, seconded by Councilmember Iversen to authorize the Mayor to sign the IT Services Contract with JD Tech Solutions, LLC, and add in section II,B,5, f, a, i, a) to read one (1) hour emergency response, and section II,B,5, f, a, i, b) read two (2) hour critical response time and for the contract to go into effect February 15, 2018 and to evaluate the service in approximately 90-days and/or by the first meeting in May. Motion Carried 5-0.</b>
3RD STREET PROJECT LOCAL AGENCY AGREEMENT	<b>It was moved by Councilmember Orffer, seconded by Councilmember Heller to authorize the Mayor to sign the WSDOT Local Agency Agreement Supplement, which adds the construction phase. Motion Carried 5-0.</b>

DRAFT MOBILE HOME CODE  
UPDATE

Tabled. Todd Baun asked for the Council to schedule a workshop to discuss the mobile home code update. It was agreed to meet on March 14th at 6:00 pm before the City Council meeting.

Councilmember Orffer asked about the status of the sidewalk issue in her neighborhood. Dan Glenn has been in contact with Doyce Draght and she indicated the delay has been due to the weather. Ms. Draght requested a proposal from Rognlin's, which she has received, and is now waiting for dry weather to perform the work.

PUBLIC COMMENT

Mayor Schiller reported the Department of Retirement audited the City after many years. It has been well over twelve years. They audited records going back to the 1980's. They had some findings, which are the same things they have found in most cities they audit. Most of the errors have been corrected. The website is not the easiest to use and assistance is limited. The Department of Retirement stated they believe they need to do more to train and help employers understand the requirements and assist in accurate reporting.

EXECUTIVE SESSION

None.

MEETING ADJOURNED

**It was moved by Councilmember Huff, seconded by Councilmember Iversen to adjourn the meeting at 7:44 pm. The next meeting will be Wednesday, February 28, 2018 at 6:30 pm. Motion Carried 5-0.**

*Approved by Mayor Brent Schiller and Clerk-Treasurer Wendy Collins.*