



McCleary City Council Agenda

November 13th, 2017 6:30 PM

Flag Salute

Roll Call: ___ Pos. 1- Orffer, ___ Pos. 2-Richey , ___ Pos. 3- Peterson, ___ Pos. 4- Blankenship, ___ Pos. 5- Ator

Mayor Comments

☐

Public Comment

☐

Executive Session

☐

Minutes

☐

Approval of Vouchers

☐

Staff Reports

☐

Tab

A Dan Glenn

Old Business

☐

New Business

☐

Tab

B 2018 Greater Grays Harbor, Inc. Agreement

Ordinances

☐

Tab

C 2018 Budget

Resolutions

Mayor/Council Comments

Public Comments

Executive Session

Adjournment or Recess Meeting

Previously Tabled Items

Complete Streets Program

Please turn off Cell Phones- Thank you

Americans with Disabilities Act (ADA) Accommodation is Provided Upon Request

The City of McCleary is an equal opportunity provider and employer.

La ciudad de McCleary es un proveedor de igualdad de oportunidades y el empleador

TAB - A

MEMORANDUM

TO: MAYOR AND CITY COUNCIL, City of McCleary

FROM: DANIEL O. GLENN, City Attorney

DATE: November 9, 2017

RE: LEGAL ACTIVITIES as of NOVEMBER 13, 2017

THIS DOCUMENT is prepared by the City Attorney for utilization by the City of McCleary and its elected officials and is subject to the attorney-client privileges to the extent not inconsistent with laws relating to public disclosure.

1. **TONIGHT'S MEETING:**

A. Scope of Meeting: Since this is a recessed meeting under the Open Public Meetings Act and Ms. Collins has posted on the appropriate doors notice of the recess, it is viewed as a regular meeting. Thus, you are able to discuss and act upon matters to the same scope as you would have been able to do at the November 15 meeting. In short, no necessity of having the matter included in a notice. So, if there were to be a request to approve a contract or take action upon some other matter, it would be legally permitted.

B. Budget Consideration: As noted above, it would be in compliance with the OPMA provisions if you choose to move forward with consideration and adoption of the budget for 2018. Unlike the adoption of the ad valorem ordinance which requires the affirmative vote of four members of the Council, adoption of the budget ordinance requires only the affirmative vote of three of you.

C. Counsel Attendance: As you may remember, the Oakville City Council meets on the 2nd Monday of each month a/k/a tonight which I, as their counsel, attend. Since it is their regular meeting evening, they have on their agenda several matters which are anticipated to require their action. Thus, I will be unable to attend this meeting. As mentioned at the meeting on the 8th, when the decision was made to have the recessed meeting tonight the anticipation was that Ms. English

would be attending in my absence. However, when the request was made, it turned out that she was already scheduled to be in Seattle for an appointment relating to care for a family member. The hope is that the appointment and the associated impacts will allow her to be present at this meeting. However, we all know how appointments at medical offices work in terms of X o'clock frequently really means X + 2 o'clock. Thus if she can not get back in time and a question arises, I will have my cell phone on and I will respond to a call being made with the goal of providing whatever information may be needed.

2. NOVEMBER 23 MEETING: Since the next regular meeting is scheduled for the evening before Thanksgiving, the historical practice has been to cancel that meeting. If that is the intention for this 23rd as well, formal action cancelling the meeting should be taken at this meeting by the Council with appropriate notice of the action then posted at the entrance to City Hall, given to the media which has requested such notifications, and posted on the City's website.

As I commented last evening, if the budget is not adopted at tonight's meeting, since the statutory authority allows you until December 31 to adopt the budget for 2018, the cancellation would not create a crisis as to the budget.

As always, this is not meant to be all inclusive. If you have any questions or comments, please direct them to me.

DG/le

TAB - B



Working to Build and Strengthen Business and Industry for a Prosperous Community

Your Regional Chamber of Commerce and Economic Development Council

October 31, 2017

Mayor Brent Schiller
City of McCleary
100 South 3rd Street
McCleary, WA 98557

Dear Mayor Schiller:

With 2017 quickly coming to a close, I want to thank you for your continued support of Greater Grays Harbor, Inc.

Recently, you received a letter requesting you to include us in the 2018 City of McCleary budget in the amount of \$1,200.00.

Enclosed are two copies of the 2018 service contract between City of McCleary and Greater Grays Harbor, Inc. I would appreciate it if you could review the enclosed contracts and sign if acceptable, keeping a copy for your records and returning a copy to our office.

Once again, thank you for your support of GGHI. These are exciting times for Grays Harbor and your participation in our efforts is greatly appreciated. I look forward to working with you and your staff. Any time we can be of service, please call.

Sincerely,

Dru Garson CEO
Greater Grays Harbor, Inc.

Enclosures

MUNICIPAL SERVICES AGREEMENT

THIS AGREEMENT made and entered into this day by and between the City of McCleary, Municipal Corporation, hereinafter referred to as the "MUNICIPALITY" and Greater Grays Harbor, Inc., hereinafter referred to as the "AGENCY":

WITNESSETH: It is hereby covenanted and agreed as follows:

WHEREAS, the MUNICIPALITY desires to have certain services performed as hereinafter set forth requiring specialized skills and other supportive capabilities; and

WHEREAS, the AGENCY represents that it is qualified and possesses sufficient skills and the necessary capabilities, including technical and professional expertise where required, to perform the service set forth in this contract;

NOW, THEREFORE, in consideration of the terms, conditions, covenants, and performance contained herein, the parties hereto agree as follows:

I. SERVICES

The AGENCY shall perform such services and accomplish such tasks, including the furnishing of all materials and equipment necessary for full performance, as are identified as AGENCY responsibilities throughout this Agreement.

The AGENCY shall provide a comprehensive, cooperative, and planned approach to economic development involving government, business, education, labor and others. Specific tasks shall include, without limitation:

- A. Encourage a favorable business climate;
- B. Encourage competitive and appropriate sites for business location and/or expansion;
- C. Encourage training and retraining of unemployed workers through cooperative efforts;
- D. Encourage tourism to Grays Harbor County through advertising, publicity and distribution of information;
- E. Find and encourage investment of capital in new and/or expanded business facilities and equipment;
- F. Identify, attract and assist relocation of new business to Grays Harbor County;
- G. Assist to correct problems which may hinder or prevent business existence, expansion or creation;
- H. Identify new inventions, innovations, markets and/or marketing potentials, and bring to fruition;
- I. Assist the City of McCleary in identifying and carrying out its responsibilities and function in a cooperative and planned approach to economic development.
- J. Assist in the creation, development, and support of small businesses.

II. REPORTING REQUIREMENTS

The AGENCY shall submit periodic reports as required by the MUNICIPALITY which shall include, but not be limited to, a fiscal year revenue and expenditure report, and final annual evaluation report.

III. DURATION OF AGREEMENT

The effective day of this Agreement shall be January 1, 2018, and shall terminate on December 31, 2018. The Agreement may be extended or amended upon mutual agreement between the parties hereto and pursuant to the terms and conditions of this Agreement.

IV. COMPENSATION AND METHOD OF PAYMENT

The MUNICIPALITY shall reimburse the AGENCY for the services performed under this Agreement, an amount of \$1200.00, payable within thirty (30) days of contract execution.

V. ESTABLISHMENT AND MAINTENANCE OF RECORDS

The AGENCY agrees to maintain books, records, documents, and accounting procedures and practices, which accurately reflect all direct and indirect costs related to the performance of this Agreement. The AGENCY shall retain all books, records, documents, and other material relevant to this Agreement for three (3) years after its expiration. The AGENCY agrees that the MUNICIPALITY or its designee shall have full access and right to examine any of said materials at all reasonable times during said period.

VI. COMPLIANCE WITH LAWS

The AGENCY, in performance of this Agreement, agrees to comply with all applicable federal, state, and local laws or ordinances, including standards for licensing, certification, and operation of facilities, programs, accreditation and licensing of individuals, and any other standards or criteria as described in this Agreement to assure quality of services.

VII. NON-DISCRIMINATION IN EMPLOYMENT

During the performance of this Agreement, AGENCY agrees to comply with federal and state laws prohibiting discrimination in employment and delivery of services, including the Americans with Disabilities Act of 1990, as amended.

VIII. INDEMNIFICATION/HOLD HARMLESS

All services to be rendered or performed under this Agreement will be performed or rendered entirely at the AGENCY's own risk and the AGENCY expressly agrees to indemnify, defend, and hold harmless the MUNICIPALITY and all of its officers, agents, employees, or otherwise, from any and all liability, loss, or damage that they may suffer as a result of claims, demands, actions, or damages to any and all persons or property, costs, or judgments against the MUNICIPALITY which result from, arise out of, or are in any way connected with the services to be performed by the AGENCY under this Agreement.

IX. TERMINATION

If the AGENCY fails to comply with the terms and conditions of the Agreement, the MUNICIPALITY may pursue such remedies as is legally available including, but not limited to, the suspension or termination of this Agreement. Either party may terminate this Agreement upon giving 60 days notice in writing of intent to terminate.

X. ENTIRE AGREEMENT

The parties agree that this Agreement is the complete expression of the terms hereto and any oral representations or understandings not incorporated herein are excluded. Further, any modification of this Agreement shall be in writing and signed by both parties.

IN WITNESS WHEREOF the parties hereto have caused this Agreement to be executed this _____ day of _____, 20____.

Greater Grays Harbor, Inc
"Agency"

City of McCleary
"Municipality"



Signature

CEO

Title

Signature

Title

Signature

Title

Signature

Title

TAB - C

City of McCleary

2018 PROPOSED BUDGET- PUBLIC WORKS

Budget request keep vs cut

Can we afford after providing essential services first?

Essential Services- Basic services that residents of a city expect the city government to provide in exchange for the taxes and rates which citizens pay. Basic city services include sanitation (both sewer and refuse), water, streets, electricity, the public library, schools, fire department, police, ambulance, and other health department issues and transportation

Does it Follow Capital Improvement Program?

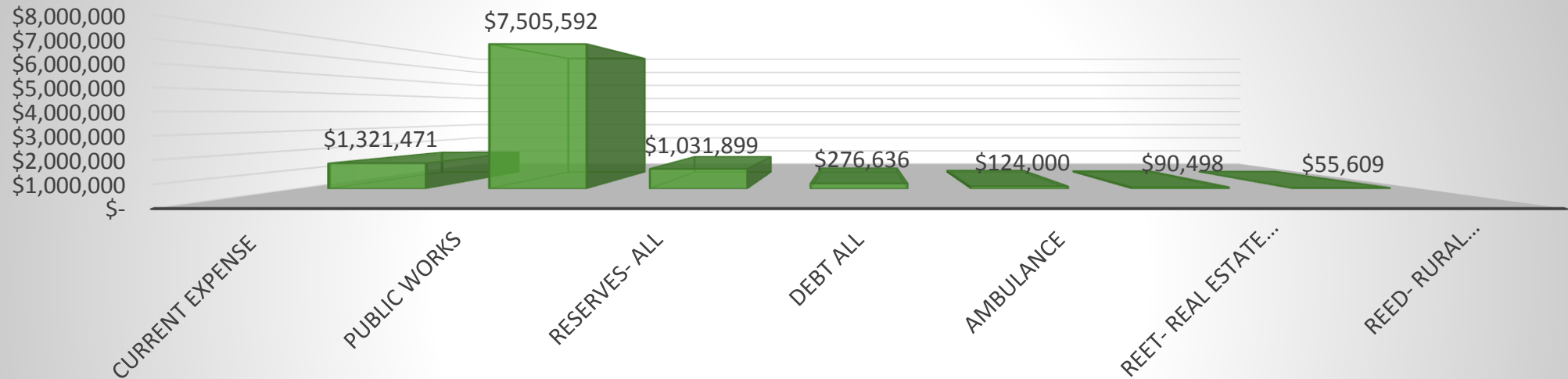
Capital Improvement Program- is a short-range plan, usually four to ten years, which identifies capital projects and equipment purchases, provides a planning schedule and identifies options for financing the plan

Want vs Need



FY 2018 Proposed City Budget (10.3 M)

Program Expenditures= 7.4 Million



	Current Expense	Public Works	Reserves- All	Debt All	Ambulance	REET- Real Estate Excise Tax	REED- Rural Electric Economic Development
■ Program Expenditures= 10.3 Million	\$1,321,471	\$7,505,592	\$1,031,899	\$276,636	\$124,000	\$90,498	\$55,609

■ Program Expenditures= 10.3 Million

Allocating Resources

Many funds are dedicated to specific uses based on their source

- Light and Power, Water, Sewer and Storm water fees pay for Light and Power, Water, Sewer and Storm water system maintenance and improvements
- Permit fees pay for development services
- Real and Personal Property taxes and Gas taxes pay for transportation infrastructure

The Current Expense is the pool of general City resources that are not set aside for specific uses

- These come from Taxes and State generated Revenues.
- Allocated based on Mayor or City Council priorities

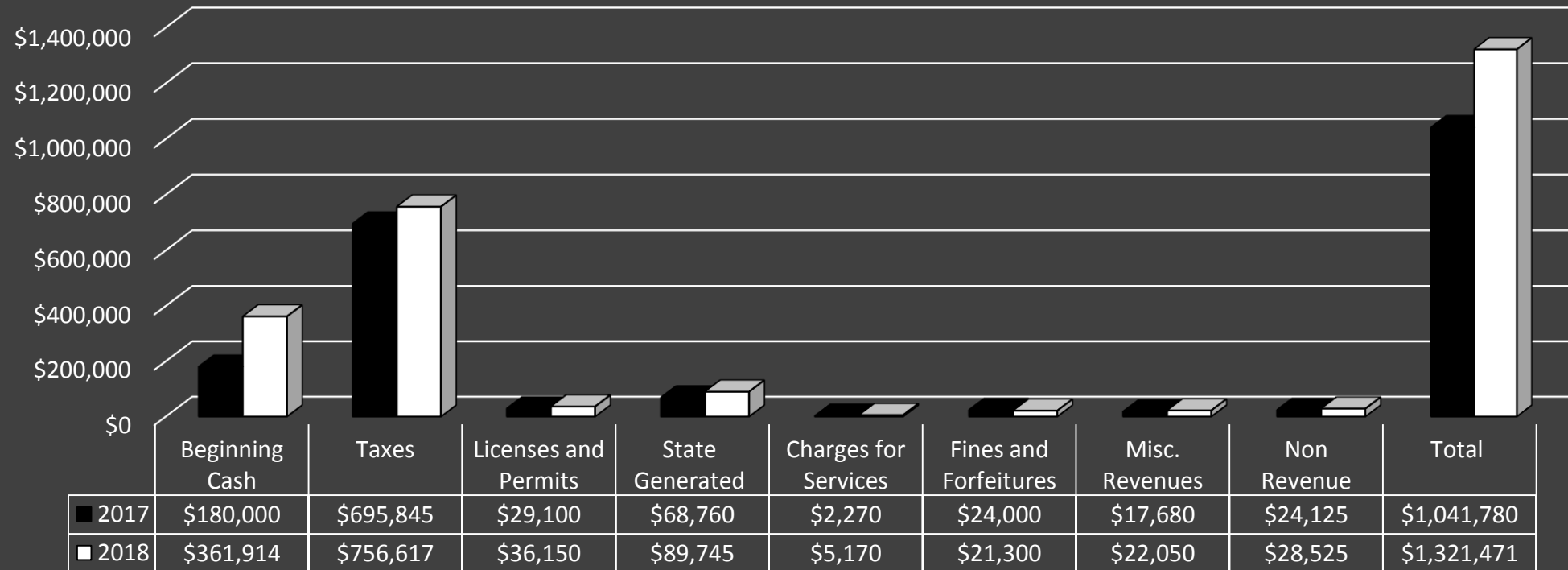
Current Expense Funds

Fund #	Fund Name
511	Legislative
512	Judicial
513	Executive
514	Administration
515	Legal Services
518	Central Services
519	General Government Services
521	Law Enforcement
522	Fire Control
523	Jail Costs
524	Protective Inspections

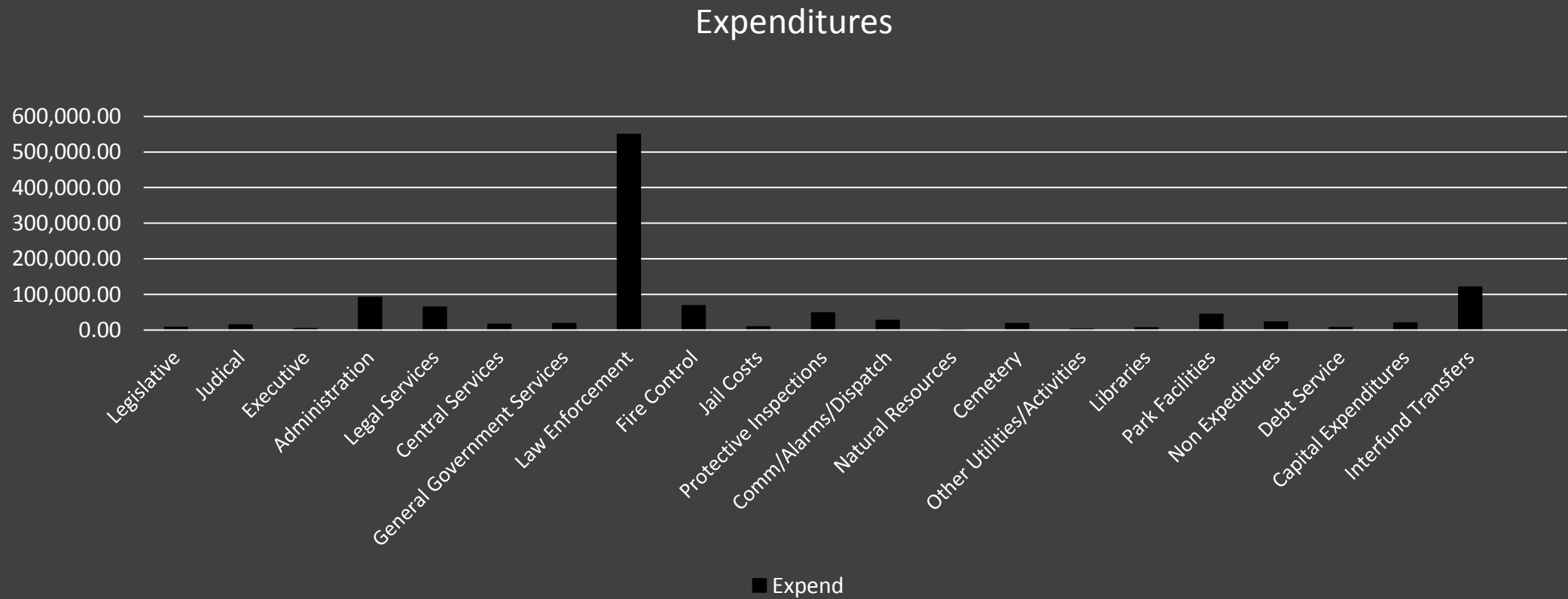
Fund #	Fund Name
528	Comm./Alarms/Dispatch
531	Natural Resources
536	Cemetery
538	Other Utilities/Activities
558	Planning & Community Devel.
572	Libraries
576	Park Facilities
580	Non Expenditures
591	Debt Service
594	Capital Expenditures
597	Interfund Transfers

Current Expense Projected Revenue

2017-18 Revenue Estimate Comparison-



Current Expense Expenditures



Street Fund- 102- Revenues

Revenue Sources

Funded by 3 major sources

- Real and Person Property Tax- \$25,500
- Licenses and Permits- \$600
- State Generated Revenues
 - Motor Vehicle Fuel Tax- \$36,000
 - Grants- 1.7 + million awarded for 3rd Street Project



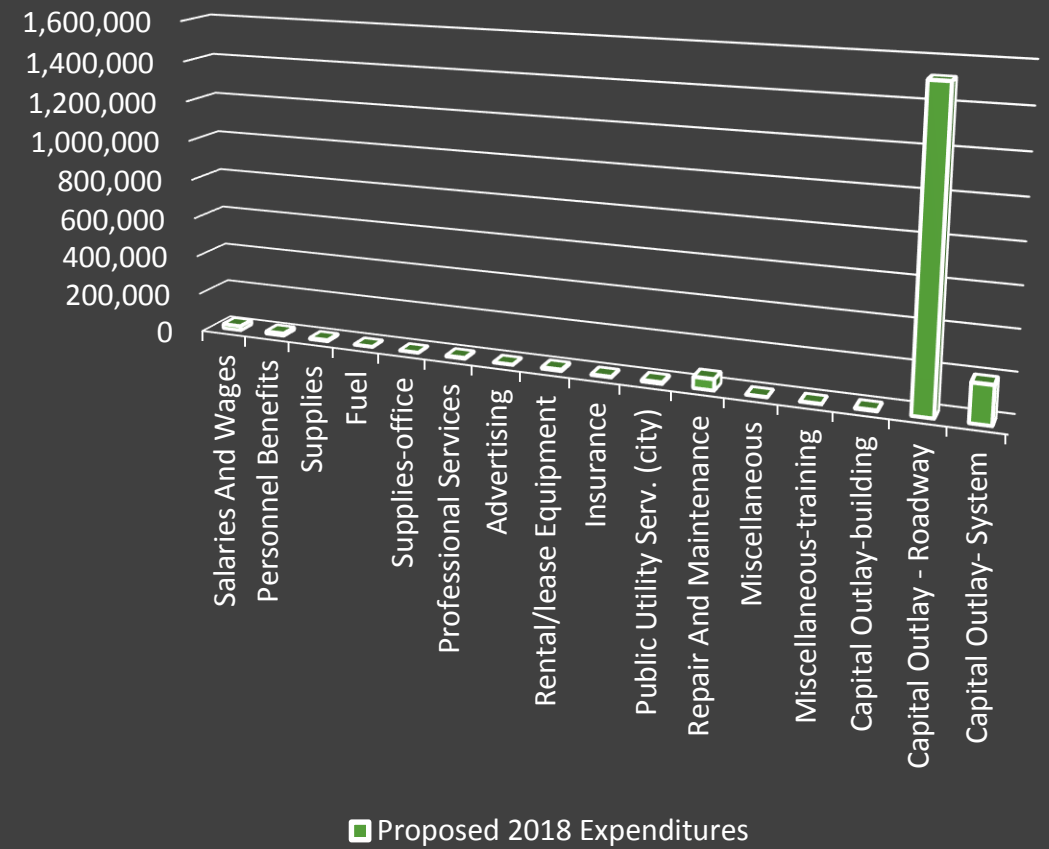
Street Fund-102- Expenditures

Salaries, Wages and Benefits- \$34,000

Professional Services- Contract with WSDOT for road striping and street sweeping.-\$4000

Projects includes 1.7 million dollar 3rd Street Project.

Receiving transfer from Current Expense for repair of streets.



REET- Real Estate Excise Tax- Fund 301

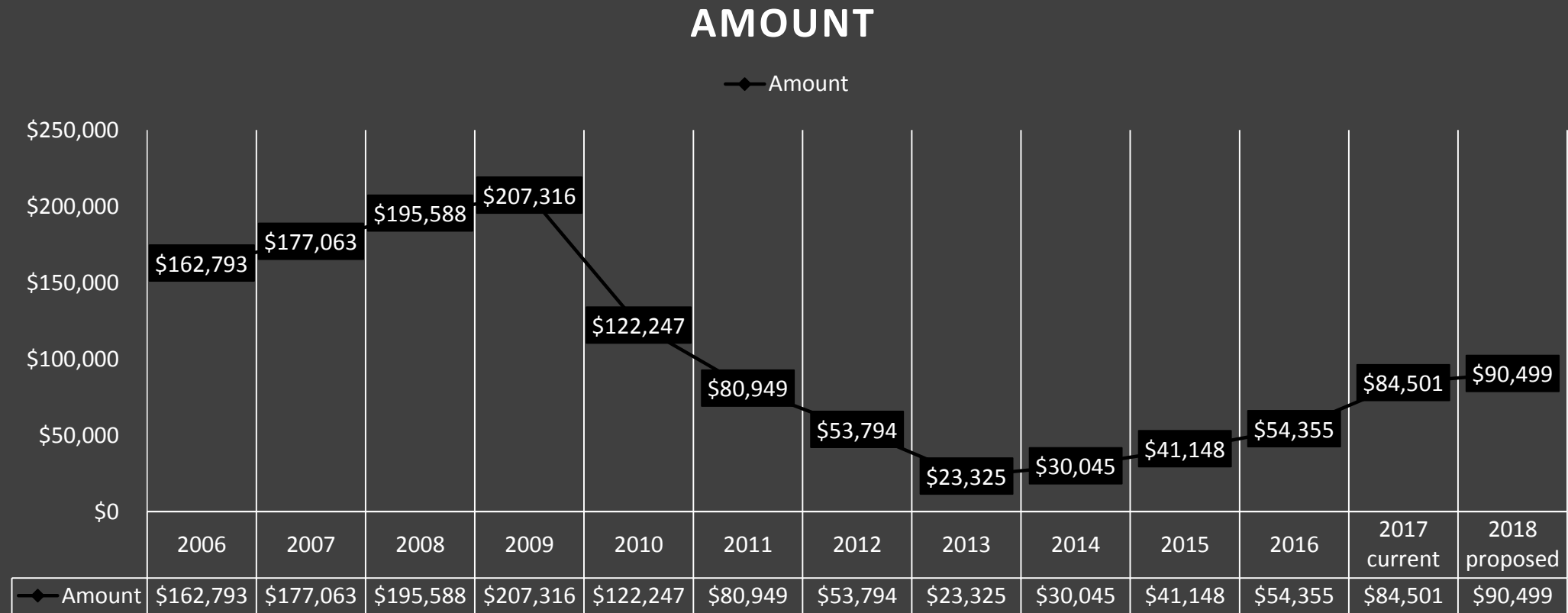
WHAT IS THE REET FUND?

It is a tax on the sale of real estate. The real estate excise tax is typically paid by the seller of the property, although the buyer is liable for the tax if it is not paid. The tax applies to the seller. The tax also applies to transfers of controlling interests (50% or more) in entities that own property in the state.

USES FOR THE REET FUND

They must use these funds "for any capital purpose identified in a capital improvements plan and local capital improvements including those listed in [RCW 35.43.040](#)." [RCW 82.46.010\(2\)](#). [RCW 35.43.040](#) lists local improvements that can be funded through a local improvement district (LID), including streets, parks, sewers, water mains, swimming pools and gymnasiums, etc.

REET Yearly Comparison



Light and Power Fund 401 Revenues

Funded by Utility Rates and Charges for services.

Rate last raised in 2016 by Resolution 692.

Lowest Power rate in Grays Harbor and Thurston Counties.

Current Residential Rate is .0762 kWh.

City charges a 6% Utility Tax



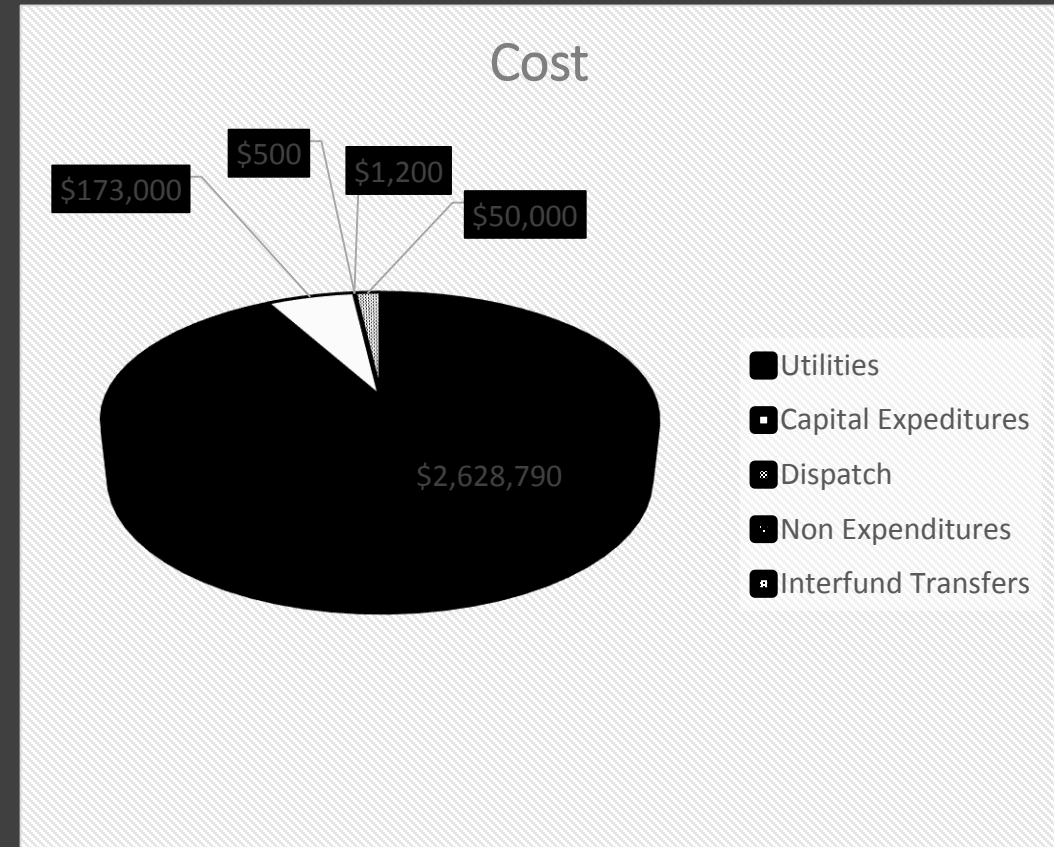
Light and Power Expenditures-2,538,700

Salaries, Wages and Benefits- \$803,000.

Power Purchased for resale and transmission costs- \$1.24 Million.

Cap. Outlay- \$100,000 for Cut-over project part of Capital Improvement Plan, \$50,000 for 3rd Street project conversion.

Interfund transfers- \$20,000 equipment replacement fund, \$30,000 to L&P reserves



What will the Power Rates pay for?

Fund	Expenditure	Percentage of Fund
E911 Service Dispatch - Intergovernmental Professional Services	1,200.00	0.04%
Salaries And Wages	528,000.00	16.28%
Personnel Benefits	275,000.00	8.48%
Operating Supplies	75,000.00	2.31%
Office Supplies	2,500.00	0.08%
Fire Rated Safety Clothing	8,000.00	0.25%
Safety Supplies	2,500.00	0.08%
Fuel	5,500.00	0.17%
Power Purchased For Resale	1,244,000.00	38.35%
Transmission Costs	151,000.00	4.66%
Bpa Conservation	35,000.00	1.08%
Professional Services	76,790.00	2.37%
Professional Services-legal	24,000.00	0.74%
Professional Service-computer	15,000.00	0.46%
Communications	10,000.00	0.31%
Travel	1,000.00	0.03%
Advertising	500	0.02%
Rental/lease Equipment	1,000.00	0.03%
Insurance	31,000.00	0.96%
Public Utility Service (city)	16,000.00	0.49%
Repair And Maintenance	30,000.00	0.92%
Miscellaneous	500	0.02%
Miscellaneous-training	1,000.00	0.03%
Miscellaneous-dues	500	0.02%
External Taxes	95,000.00	2.93%
Non Expenditures	500	0.02%
Capital Outlay - System	150,000.00	4.62%
Capital Outlay - Equipment	80,000.00	2.47%
Operating Transfers-Out - Other Costs Allocations	30,000.00	0.92%
Equipment Replacement L&P	20,000.00	0.62%
Unreserved Ending Cash & Investment	333,260.00	10.27%

Light and Power also pays the following expenditures for other departments

2016	
Partial Salaries and Wages for 9 City Employees	\$138,000+
Partial Benefits for 9 City Employees	\$77,000+
Operation Supply	\$8,000 +
Office Supply	\$1,200+
Fuel	\$1,700+
Prof. Service Legal	\$20,000 +
Prof. Service Computers	\$12,000 +
Communications	\$4,500+
Travel	\$796
Public Utility Service	\$10,000
Repair and Maint.	\$2,700 +
Total	\$275,896 +

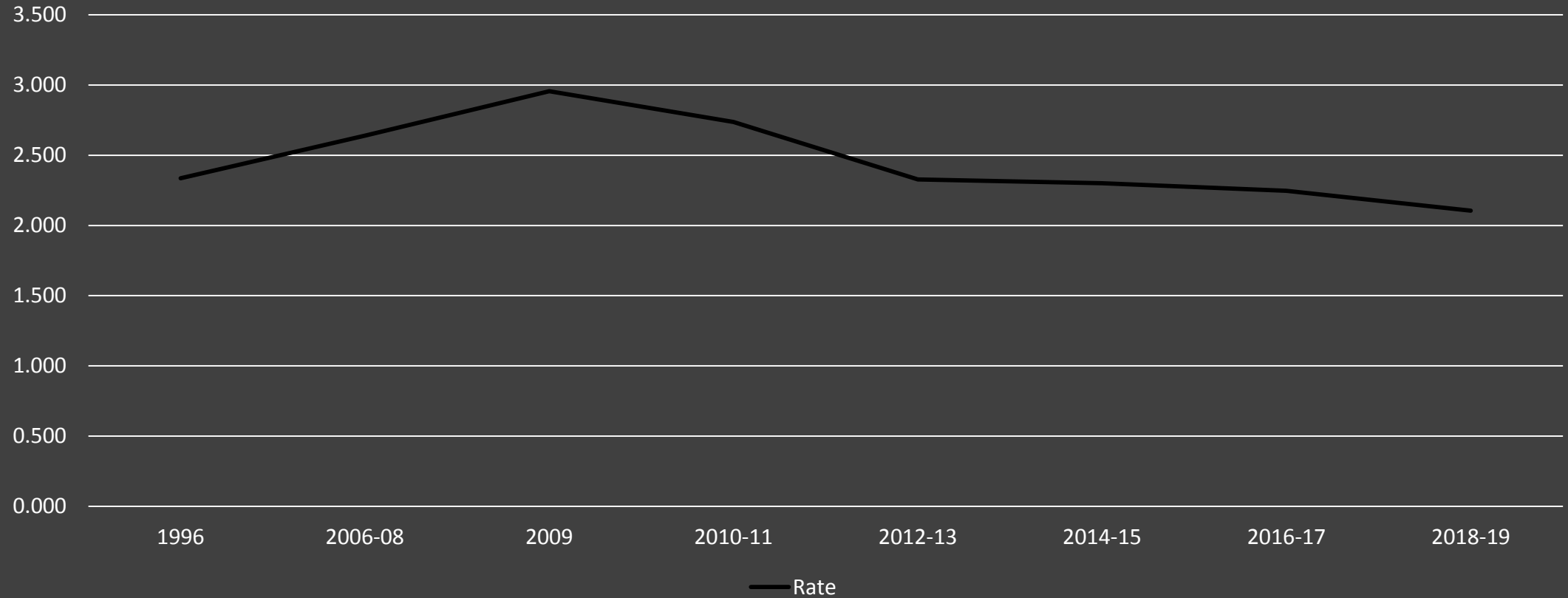
Proposed Rate increase for Light and Power

Raise Consumption Charge 5.22%- Proposed will increase average power bill by \$5.52 per month. (1300 kwh)

Historically, City Power Consumption rate has been an average of 2.54 times higher than our BPA Charge.

Proposed Power Rates for 2017	Meter Service Charge	Consumption Charge	Min. Charge	Demand Charge
Residential	\$ 15.00	\$ 0.0802	\$ 23.20	
Large Res. & Commercial (Single Phase)	\$ 20.50	\$ 0.0853	\$ 30.45	\$ 3.14
Large Res. & Commercial (Three Phase)	\$ 36.00	\$ 0.0853	\$ 45.95	\$ 3.14
Industrial	\$ -	\$ 0.0518	\$ -	\$ 6.19

Power Consumption Rate



Water Fund 405 Revenues

Funded by Utility Rates and Charges for services.

Last rate increase was in 2017. (3%)

2017 Water rate \$68.20 for up to 500 CF (3740 gallons) of water.



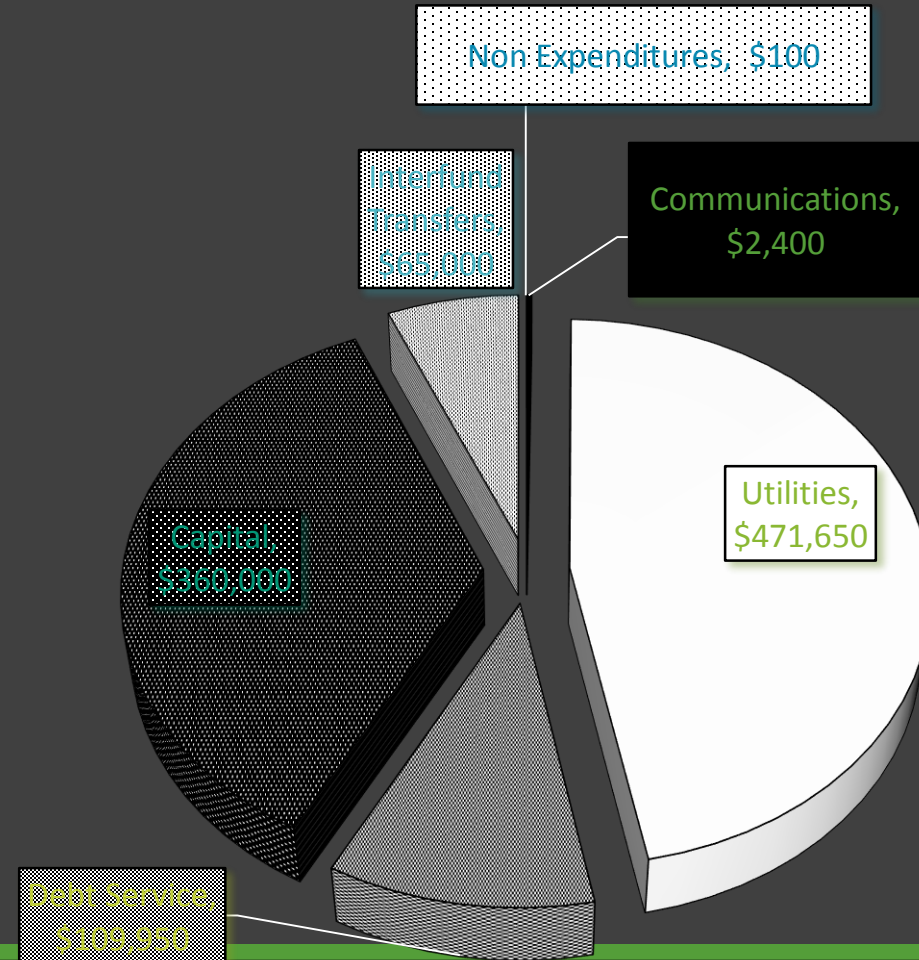
Water Fund Expenditures

Salaries, Wages, Benefits- \$314,000

Debt Service- \$109,950

Cap. Outlay – 3rd Street Project, fund share for equipment - \$360,000

Interfund transfers-equipment replacement fund- \$25,000 and to Reserves- \$40,000.



What do the Water Rates pay for?

Description	Expenditure	Percentage
E911 Service Dispatch - Intergovernmental Professional Services	2,400.00	0.16%
Salaries And Wages	197,000.00	13.45%
Personnel Benefits	117,000.00	7.99%
Operating-supplies	30,000.00	2.05%
Fuel	5,000.00	0.34%
Office-supplies	1,500.00	0.10%
Professional Services	17,500.00	1.19%
Prof. Services-Engineering	5,000.00	0.34%
Prof. Services Legal	1,000.00	0.07%
Communications	6,000.00	0.41%
Travel	1,000.00	0.07%
Advertising	150	0.01%
Rental/lease Equipment	1,500.00	0.10%
Insurance	13,500.00	0.92%
Public Utility Service (city)	17,000.00	1.16%
Repair And Maintenance	17,000.00	1.16%
State Permits And Fees	2,500.00	0.17%
Miscellaneous	1,000.00	0.07%
Miscellaneous-training	1,000.00	0.07%
External Taxes	37,000.00	2.53%
Non Expenditure	100.00	0.01%
Debt Service	109,950.00	7.51%
Capital Outlay - System	327,000.00	22.33%
Capital Outlay - Equipment	29,000.00	1.98%
Capital Outlay-Building	4,000.00	0.27%
Equipment Replacement Water	25,000.00	1.71%
Transfer Out - Operating	40,000.00	2.73%
Unreserved Ending Cash & Investments	455,401.00	31.10%

Proposed Rate increase for Water

Raise Meter Base fee and Overage Charge 3%- With base rate fee you get 500 CF (3740 gallons) of water. Overage charge of \$1.00 per each 100 CF over 500 CF.

2017 base rate of \$68.20 to increase \$70.30 base rate in 2018. (\$2.10 increase).

Sewer Fund 407 Revenues

Funded by Utility Rates and Charges for services.

Last rate increase was in 2017.

Current Rate is \$84.80.

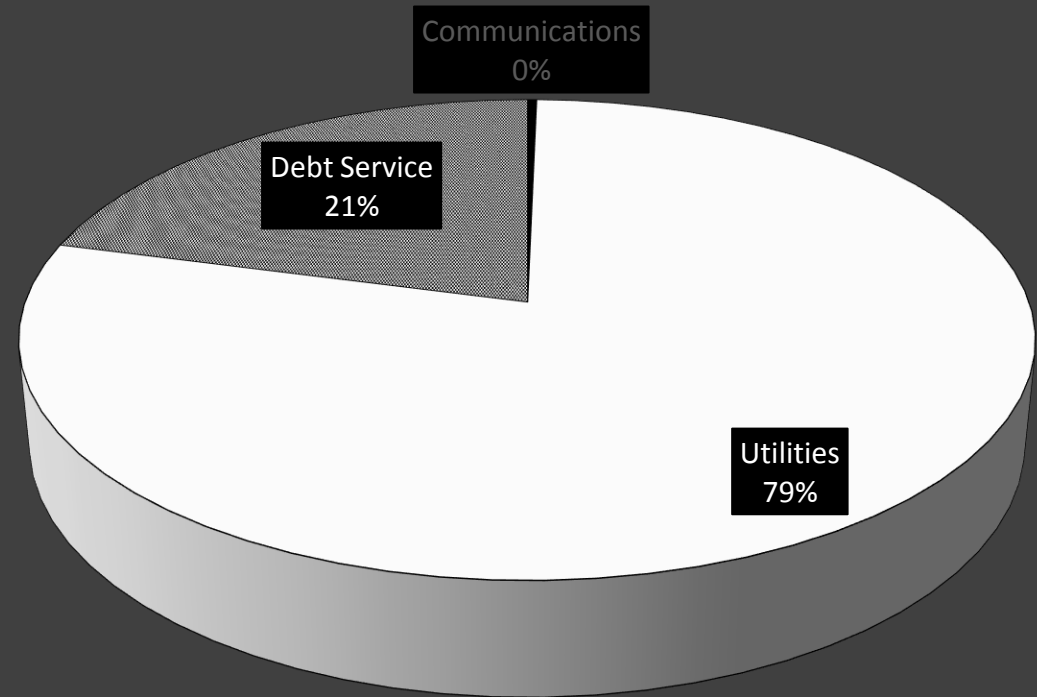


Sewer Fund Expenditures

Salaries, Wages, Benefits- \$399,000

Debt Service- \$169,360

Cap. Outlay- No capital projects planned



■ Communications ■ Utilities ■ Debt Service

What do the sewer rates pay for?

Expense Fund	Cost	Percentage
E911 Service Dispatch - Intergovernmental Professional Services	2,700.00	0.33%
Salaries And Wages	252,000.00	30.72%
Personnel Benefits	147,000.00	17.92%
Office - Supplies	2,000.00	0.24%
Operating Supplies	40,000.00	4.88%
Fuel	4,500.00	0.55%
Professional Services	47,480.00	5.79%
Prof. Services-legal	5,000.00	0.61%
Communications	9,500.00	1.16%
Travel	1,000.00	0.12%
Advertising	1,000.00	0.12%
Rental/lease Equipment	200	0.02%
Insurance	25,500.00	3.11%
Public Utility Service (city)	56,000.00	6.83%
Repair And Maintenance	24,000.00	2.93%
Training	1,000.00	0.12%
Miscellaneous-permits And Fees	3,400.00	0.41%
Miscellaneous	100	0.01%
External Taxes	17,500.00	2.13%
Capital Outlay Equipment	5,700.00	0.69%
Operating Transfers Out/Debt Service	169,360.00	20.65%
Unreserved Ending Cash & Investments	5,260.00	0.64%

Rate increase for Sewer

Raise Base fee and Overage Charge 3%- 2017 Base Rate \$84.80 to 2018 proposed Base Rate \$87.40-(\$2.60 increase)

With base rate fee you get 850 CF (6358 gallons) of water. Overage charge of \$3.52 per each 100 CF over 850 CF

Capital Projects have been suspended for 2018.

Storm Water Fund 409 Revenues

Funded by Utility Rates and Charges for services.

Last rate increase was in 2017. Proposed increase from \$10.40 to \$12.00. (\$1.60 increase)

Rates based off Resolution 682- passed Feb. 2016.

- Rate based off square footage of impervious surface up to 3,000 square feet. (2018-\$4.50 per each 3,000 square foot above 3,000 sq. ft.)

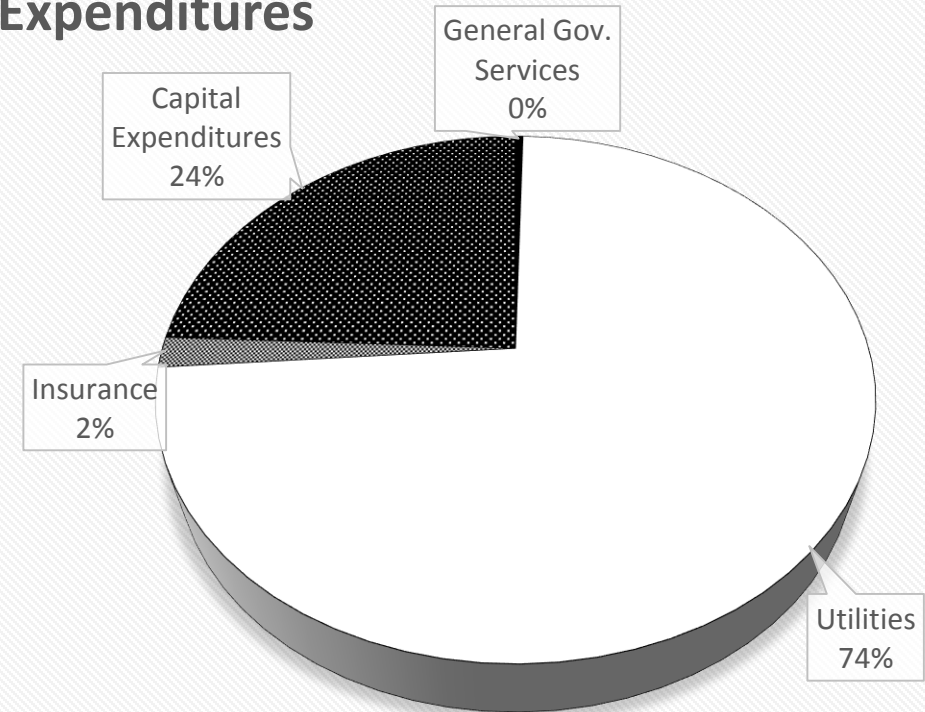


Storm Water Expenditures

Salaries, Wages, Benefits- \$82,000

Cap. Outlay - Replacement of storm water items, cleaning and jetting storm pipes, and fund share for equipment-\$35,775.

Expenditures

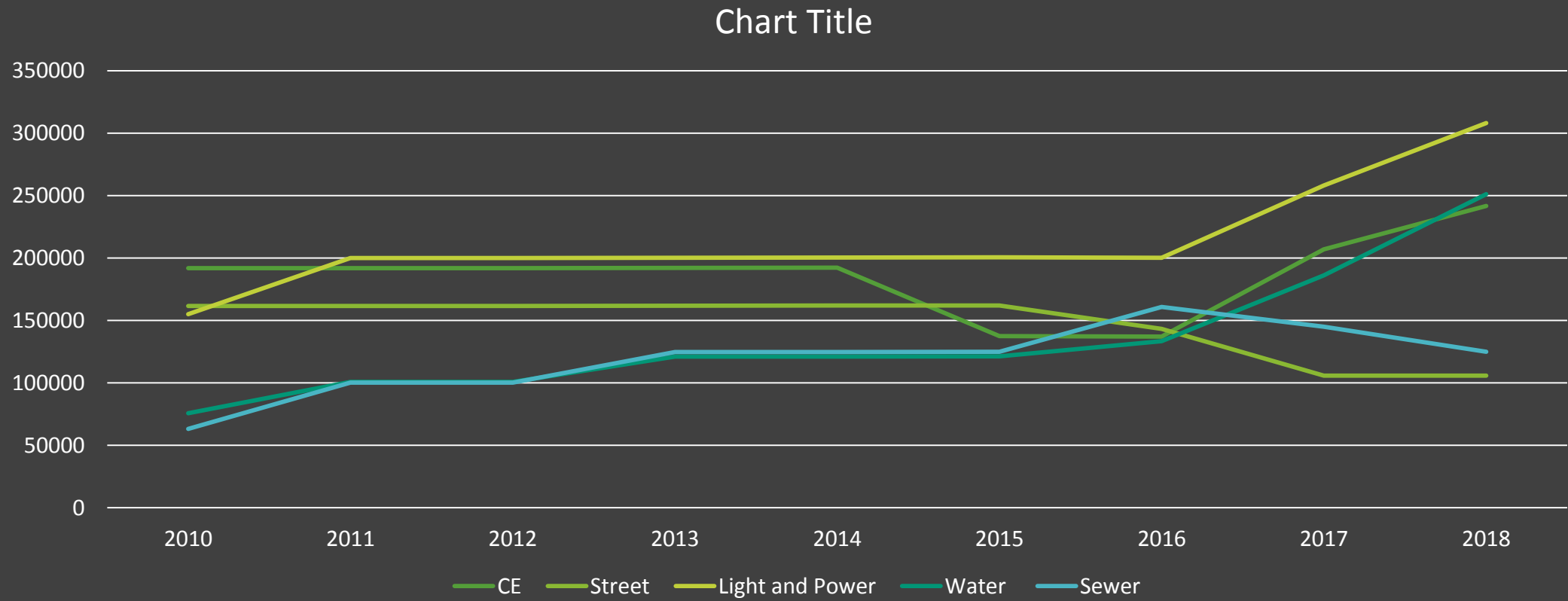


■ General Gov. Services □ Utilities ▨ Insurance ▩ Capital Expenditures

2018 Proposes Reserve amounts

	2017	2018	Percentage difference
Current Expense-	\$206,946	\$241,730	16.81%
Street	\$105,825	\$105,825	0.00%
Light and Power-	\$258,134	\$308,134	19.37%
Water-	\$186,251	\$251,251	34.90%
Sewer-	\$144,959	\$124,959	-13.80%

Reserve trends



REED- Rural Electric Economic Development Fund -411

FACTS

\$55,609 in fund in 2018.

\$24,000 used for radios, \$12,000 for Fire Hall Expansion.

Fund is expected to be depleted in 2018 for Fire Department equipment.

Established in 1999 by Ordinance 672.- MMC 2.76.

Local board shall have all power and authority reasonably necessary to manage, oversee and direct the operations of the fund.

USES

"Qualifying project" means a project designed to achieve job creation or business retention, to add or upgrade nonelectrical infrastructure, to add or upgrade health and safety facilities, to accomplish energy and water use efficiency improvements, including renewable energy development, or to add or upgrade emergency services in any designated qualifying rural area- MMC 2.76.010

"Qualifying project" means a project designed to achieve job creation or business retention, to add or upgrade nonelectrical infrastructure, to add or upgrade health and safety facilities, to accomplish energy and water use efficiency improvements, including renewable energy development, or to add or upgrade emergency services in any designated qualifying rural area.- RCW 82.16.0491.

Ambulance- 413

- 3% increase to contracted services is proposed in 2018.
- 3% increase to rate would add \$0.32 to the current \$10.50 rate for a total of \$10.82.

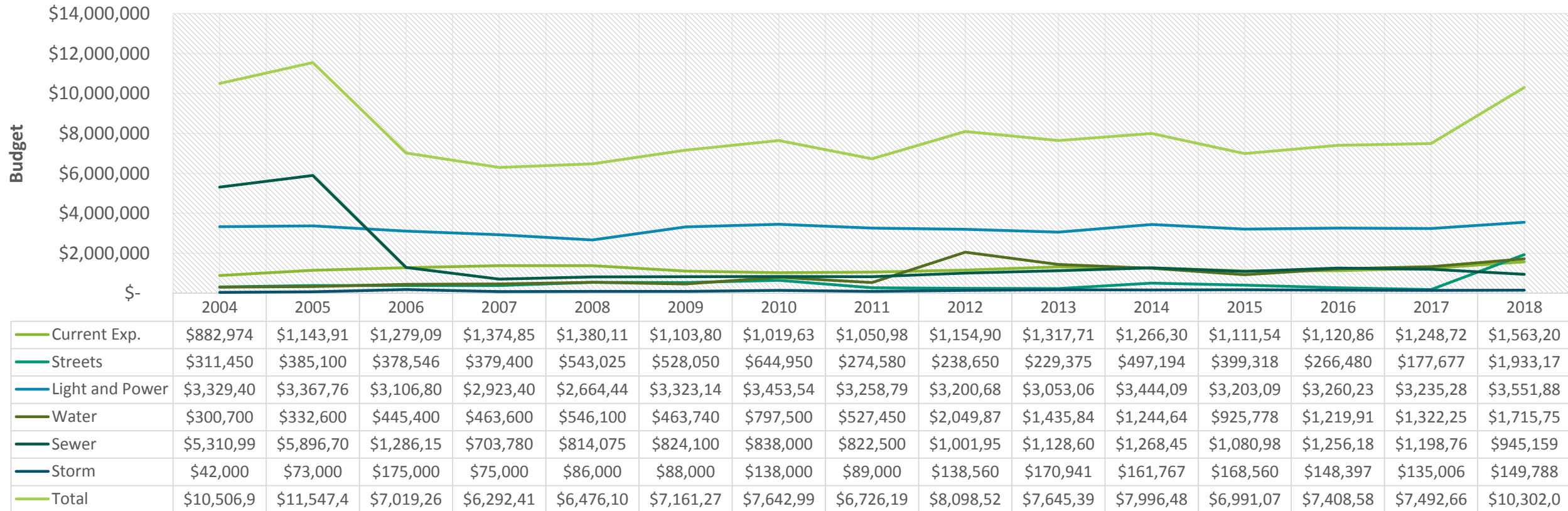


Total Rate increases proposed for 2018

	Percentage	2017	2018	Difference
Power	5.22%	121.90	127.42	5.52
Water	3%	68.20	70.30	2.10
Sewer	3%	84.80	87.40	2.60
Storm	Set Amount	10.40	12.00	1.60
Ambulance	3%	10.50	10.82	.32
Total				12.14

Overall 14 Year City Budget History

14 Year History



Employee History

2007- EMPLOYEES

Office Staff: Clerk-Treasurer, Utility Acct., Deputy Clerk

Court and Police Clerk- split duty

Police Department:, Chief, Officer 1, Officer 2, Officer 3.

Light/Power Crew:, Senior Lineman, Lineman 1, Lineman 2, Apprentice Lineman, Ground man

Public Works Crew:, Water/Wastewater Manager, WWTP Plant Operator, Public Facilities Manager, Public Works Crew Field Foreman, Utility Maintenance I, Utility Maintenance I, Grounds Maintenance

Building Dept., Building Official, Public Works Assistant/Building Inspector

Judge

EMPLOYEES TODAY

Office Staff: Clerk-Treasurer, Utility Acct., Deputy Clerk

Part time Police Clerk

Police Department:, Chief, Officer 1, Officer 2, Officer 3

Light/Power Crew:, Senior Lineman, Lineman, Lineman, Ground man- 1 Lineman Position unfilled

Public Works Crew:, Water/Wastewater Manager, WWTP Plant Operator, Public Works Crew Field Foreman, Utility Maintenance II, Utility Maintenance II, Utility Maintenance I.- Public Facilities Manager unfilled

Building Dept.: Part time Building Official: 4-8 hrs. week, on contract. Public Works Assistant

Judge position eliminated

Employee Summary

Since 2007-08, the following positions have not been filled/replaced or have been eliminated

Court Clerk- Eliminated

Judge- Eliminated

Lineman- Not filled

Full time Building Official- Not Filled

Public Facilities Manager- Not Filled

Grounds Maintenance- Not Filled

The End
