



McCleary City Council

PROPOSED AGENDA

October 27th, 2010

7:00 Council Meeting

Flag Salute
Roll Call
Minutes (Tab A)
Public Comment
Mayor's Report

Staff Reports: Dan Glenn, City Attorney (Tab B)
 Nicholas Bird, Director of Public Works (Tab C)

Old Business:

New Business: Preliminary Draft Budget (Tab D)

Ordinances:

Resolutions:

Vouchers
Mayor/Council Comments
Public Comment
Executive Session
Adjournment

Americans with Disabilities Act (ADA)
Accommodation is Provided Upon Request

Please Turn Off Cell Phones – Thank You

CITY OF MCCLEARY
Regular City Council Meeting
October 13, 2010

REGULAR MEETING	Called to order by Mayor Dent.
FLAG SALUTE	The meeting was called to order at 7:00 PM with the Flag Salute.
ROLL CALL	Councilmember's Boling, Geer, Lant, Schiller, and Ator. All present.
ABSENT	None
STAFF PRESENT	City Attorney Dan Glenn, City Clerk/Treasurer Collins, Public Works Director Nick Bird, Police Chief George Crumb, and staff member's Mick Schlenker, John Graham and Jennie Reed.
PUBLIC COMMENT	Chris Vessey stated there is an enormous pot hole in the road near 7th and Ash Street and 8th and Ash, which could cause damage to a vehicle. Staff will look in to it.
MINUTES APPROVED	It was moved by Councilmember Geer, seconded by Councilmember Boling to approve the minutes. Motion Carried.
FLOAT SHED REROOF	Nick Bird handed out pictures of the city-owned float shed and asked Council to consider approving a replacement roof for the float shed. An Engineer from Gray & Osborne inspected the building with Mr. Bird and found it to be structurally sound so a new roof should put it back into usable status. Council will consider the project after staff receives the bids.
SHUT OFF PROCEDURES AND CHARGES	Nick Bird explained the process of a shut-off issue. When a resident is shut off, they continue to accrue charges even though they cannot use their utilities, which makes it very hard to get caught up. Staff is asking Council to consider discontinuing charges when a resident is shut off. No decision was made and the issue will be readdressed at the next Council meeting.
SIMPSON AVENUE FINAL PROGRESS ESTIMATE	Nick Bird requested Council to approve the final progress estimate for the Simpson Avenue Project. It was moved by Councilmember Lant, seconded by Councilmember Boling to authorize the Mayor to pay Progress Estimate #7, when reimbursement has been provided by WSDOT and/or TIB. The amount to be paid is \$59,125.82 and the amount to be deposited in the Retainage Account is \$3,111.89. Motion carried.
RESERVOIR INTERIOR PAINTING	The low bidder for the Reservoir Repainting Project is Shields Painting Corporation. It was moved by Councilmember Ator, seconded by Councilmember Schiller to award the Reservoir Repainting Project to Shields Painting Corporation contingent upon USDA award concurrence and authorize the Mayor to execute the contract documents when recommended by Gray & Osborne for the total bid amount of \$147,695.00. Motion carried.
ASPHALT PATCHING BID AWARD	There are several areas around the city where minor asphalt repair is necessary. Four companies were contacted in request for bids to install the asphalt at these locations. Only Lakeside Industries has provided a bid to date. Attorney Glenn, in order to give additional time for more bids, requested the bid remain open until October 18, 2010 at 4:30 pm to award the bid. Councilmember Schiller would like staff to check into local agreements. It was moved by Councilmember Schiller, seconded by Councilmember Boling, to award the asphalt patching work to the lowest responsive bidder on October 18, 2010 at 4:30 pm. Motion carried.
STORMWATER PIPE CLEANING BID AWARD	During construction of the Simpson Avenue Sidewalk Project, staff discovered that our storm water pipes throughout the project are over half-full of debris that must be cleaned out. We have received three written bids ranging from \$1,600 to \$2,185 plus tax per day. Councilmember Schiller suggested again, to keep the bid process open until October 18th in order to give extra time for bid submittals and to look into local agreements. It was moved by Councilmember Schiller, seconded by Councilmember Ator to award the Stormwater Pipe Cleaning work to the lowest responsive bidder on October 18, 2010 at 4:30 pm. Motion carried.

PUBLIC WORKS BID
REGULATIONS

There are variations between the RCW limit and our current municipal limit for public works bid regulations. Nick Bird asked Council to consider discussing the proposal he has submitted, and if they are in agreement, Dan Glenn will work with Mr. Bird to have the revisions prepared for the next Council meeting. Mr. Glenn will provide a revised Ordinance for the next meeting.

GLASS RECYCLING FACILITIES

Recently, the glass recycling bins were removed from the City. The bins were positioned on property owned by a local business that was inundated with messes they had to clean up around the bins from misuse. There have been no other businesses offering a location for the bins so the city has been looking into potential city sites to place the bins. **The Councilmember's gave their consensus to authorize the placement of the glass recycling container in the City-owned Park and Ride facility behind Sam's Gas Station.**

2011 BUDGET SCHEDULE

Staff prepared a budget calendar to follow during the process of budget adoption. Councilmember Schiller requested staff to give the Council adequate time to review the draft budget.

APPROVAL OF VOUCHERS

There were no vouchers submitted for approval.

EXECUTIVE SESSION

At 7:37 pm Mayor Dent requested to have an Executive Session to discuss potential litigation for ten minutes.

At 7:48 pm the Council resumed the City Council Meeting.

PUBLIC COMMENT

Evert Challstedt asked what the process is for painting the inside of the reservoir. Nick Bird gave a detailed explanation of the process.

ADJOURNMENT

At 7:55 pm, it was moved by Councilmember Schiller, seconded by Councilmember Geer to adjourn the meeting. Motion Carried.

STAFF REPORT

To: Mayor Dent
From: Nick Bird, Director of Public Works
Date: October 27, 2010
Re: Current Non-Agenda Activity

Simpson Avenue Sidewalk Project

We are currently closing out the project. Unfortunately, as this was a Federal Aid project, this will likely take a significant amount of time due to the massive amount of paperwork required to verify that the project files are complete.

Stormwater Management Plan

The draft copy of the Stormwater Management Plan has been provided by Gray & Osborne. Todd and I will be reviewing the document and sitting down with the engineers to discuss the review in the near future.

Well 2 & 3 Pre-Design Report

I envision sitting down with Gray & Osborne to discuss the pre-design report here in the near future in an effort to complete the pre-design phase of the project. As you may have noticed, the 2011 water fund budget is on its way to recovering. We will likely need to make a decision in mid 2011 to determine if we are at a comfortable level to increase debt service to complete the design and construction phases of this project. At this stage in the game, it is anticipated that debt service for replacing the mechanical and electrical components and adding a treatment facility at the wells will be approximately \$100,000 annually for the following 20 years starting in 2012.

Water System Flushing

Some of you may have noticed the unusual coloration and odors of the potable water recently. This is typically caused by sediment being stirred up when the water velocity increases during flushing events when hydrants are opened. We posted the notification that hydrant flushing was to occur the week of the 18th to the 22nd on the City website, but unfortunately it did not reach all of our customers. The hydrant-flushing program is very important to the maintenance of the City's water system for the following reasons:

- Flushes sediments from mainline pipes (which enhances water quality)
- Verifies the proper operation of fire hydrants and valves
- Helps find weaknesses in the water system
- Checks for closed valves and weak flows in the water mains
- Verifies ample flow for fire fighting

Additionally, here are some helpful hints during and after the water system has been flushed in your area:

1. During flushing, there may be a temporary drop in water pressure.
2. Water may be rusty or cloudy. Discolored water is not harmful and should clear up in a few hours.
3. When notified of a flushing period, fill a bottle with water and store it in the refrigerator to use for drinking or cooking.
4. Flush your hot water tanks after the cold water clears.
5. Do not wash white laundry until cold AND hot water are clear before laundering whites.

In the future, we will ensure notification on the website AND in the newspaper in an effort to notify as many customers as possible. It may also be in everyone's benefit to provide door hangers notifying users when the flushing will commence.

Network Administrator

On October 15, 2010, our contract network administrator resigned due to health reasons. The following week (week of the 18th to the 22nd) we have had a variety of issues related to the network / server as well as hardware problems with workstations. You may have noticed the inability to log in remotely during this period of time, which was directly related to this issue.

We are currently working with another IT services company to provide interim support until we have the opportunity to issue requests for proposals and enter into a new agreement with a new company.

McCleary Elementary School

The McCleary Elementary School improvement project began in 2008 and was mostly finished before the start of 2010. To date, the school has not received a final certificate of occupancy as a result of not completing the punch list issued by the City at the end of 2009. It appears that one of the stipulations the school put on the general contractor was to obtain the certificate of occupancy before the final payments could be made to the contractor. As a result of this non-compliance, the activity related to this issue has dramatically increased recently. I will be working with the school district to ensure the punch list is completed in accordance with applicable City standards and the approved construction drawings.

Conservation Program

As you are all aware, the City has historically participated in the conservation program through BPA, only to the extent of providing small reimbursements for homeowners to purchase new energy-star rated appliances. We are currently in the process of

overhauling this program to expand the reimbursement potential to homeowners for many other conservation related items. At this point in time, we do not have a definitive list of what will be included and what will not be included in the program, as it appears that the level of effort for reimbursement credits varies greatly based on the type of improvement. We are currently evaluating the credits that may be allowed and the resources necessary to implement these credits. I anticipate having the new program in place and functional near the end of 2010.

Float Shed

As we discussed last meeting, the float shed is in dire need of repair. In talking to a couple contractors, it appears that the cost of this project will likely exceed the limit imposed by Resolution 494 (\$15,000), which means we would have to prepare a small works bid package to present to contractors on our Small Works Roster. There is two ways to complete this process, 1) we request a design / build proposal from contractors in accordance with the 2009 IBC or 2) we have Gray & Osborne prepare the design documents (in a small works package) and issue the package to contractors. The anticipated cost we received from Gray & Osborne was \$3,000. We still have the option of using City forces to complete the work, but a proposed cost has not been generated as there are additional pressing work items in progress. If you have any suggestions, please let me know how you would like to proceed on this issue.

Reservoir Repainting

The Contractor (Shields Painting) has already mobilized some equipment up here. We are currently waiting on execution of the contract documents. We hope that the contract will be executed next week and the project will start on November 1. Additionally, I thought it was a great idea presented last Council Meeting to provide some information on the project to the public. I anticipate having a mail insert sent with the bills next week to describe the project, process, and materials involved to provide some peace of mind to the end users.

Asphalt Repair and Storm Line Cleaning

Last meeting you requested that we contact other local agencies to provide quotes for the work presented at the last Council Meeting. This was a brilliant strategy, as it appears that the cost of these two projects will be reduced by up to 50% by using Interlocal Agreements as opposed to contracting with private companies. At the present time, we are currently drafting an Interlocal Agreement with Hoquiam to provide the services for both the asphalt repair and storm line cleaning.

Should you have any questions about any items that have not been addressed, please feel free to let me know!

MEMORANDUM

TO: MAYOR AND CITY COUNCIL, City of McCleary
FROM: DANIEL O. GLENN, City Attorney
DATE: October 22, 2010
RE: LEGAL ACTIVITIES as of OCTOBER 27, 2010

THIS DOCUMENT is prepared by the City Attorney for utilization by the City of McCleary and its elected officials and is subject to the attorney-client privileges to the extent not inconsistent with laws relating to public disclosure.

1. LEOFF I COVERAGE MATTER: Ms. Collins and I have been working somewhat intensely over the last two weeks to clarify the nature of the coverages in place or not in place under the policies the City has had in place since 1995 for its LEOFF I retirees. It is relatively clear that coverage is present for assisted living and nursing home care in the long term care situation, but not for in home care. We also have been reviewing the procedural approach which is laid out under the local LEOFF Board's rule to make certain it is followed by all involved.

At the October 22 meeting of the Board, which was attended by three of the five members, a memorandum setting forth the positions and concerns of the City was provided to the Board. A copy, with the name of the individual involved redacted for privacy reasons, is attached for your information as to the procedural questions and suggestions which were made. Ms. Collins, the Mayor, and Mr. Bird attended the meeting. It is my understanding Ms. Collins articulated strongly the City's concerns and desires. I will not attempt to summarize the statements made to the Board by Ms. Collins, the Mayor, the individual seeking compensation, nor by the Board. The end result was that it is my understanding the Board is going to review matters and the issues presented, including what was "intended" by the inclusion of the requirement of pre-approval of such request. Until then, the matter is held in abeyance.

It is my hope the Board will consider with care the needs for and benefits of adopting clear standards relating to evaluation of the appropriate level of care and for the care providers themselves.

2. **SUB-DIVISION IMPROVEMENT ASSURANCE:** As you are aware, when the developer of Summit Place II lost ownership of the land to the lender, there remained uncompleted certain required improvements. The City, as a condition of approval of the final plat, had required the provision of a performance bond including a coverage factor of an additional 25%. This was as provided in Section 16.52.120(B) of our Municipal Code. At this stage, it is my understanding Mr. Bird is moving forward with the provisioner of that bond to achieve the necessary corrections. (The Bond is good for items about which they are notified within a two year period. We have made certain that such notification was given.) I am certain that he will give you a status report in the near future.

Happily, it appears we will not be in the situation one of our neighbors faced in a similar situation. There, the bond did not meet the costs due to the unexpected jump in the cost of paving material. The existing case law did not provide a situation in which we could force the lender to complete the improvements. As a result, the City had to kick in the balance although the bonding company, which ironically was the same bonding company with which we are working, was very cooperative and paid the full amount of its bond without objection or delay. Well, based upon discussions which occurred at a meeting I recently attended, it is relatively clear we were not the only ones who faced that situation. However, while misery may love company, it is not a company in which I would think that we wish to be again.

My suggestion is that we take a look at increasing the bond coverage required in this type of situation. Under the appropriate provisions of RCW 58.17.130, accepting such bonds in lieu of requiring actual completion prior to final plat acceptance is specifically authorized. Without such approval, it is basically impossible for a developer to sell a lot. As it stands now, the 25% was the maximum which could be required. Thus, I would recommend the City consider increasing the "overage" factor to something in the vicinity of 50% from the current level of 25%. It is my memory that, if we had been at that level, the costs would have been covered. Such an action would involve an amendment of the referenced section. However, better now than later.

3. **BUDGET PROCESS:** It is my understanding you will be moving forward with the review of the draft budget. The first

formal public hearing on that matter is one related to estimated revenues. One of the difficulties is, on a more likely than not basis, the estimated figures for revenue generated by the tax we all pay on the real property we own, known in the jargon as the ad valorem, will not have yet been provided by the Assessor's Office. One factor which may be significant in such determination is whether or not the Assessor's Office has carried out a reevaluation of the properties within McCleary within the last year. (It is likely that many of the properties would have a lower valuation thus potentially reducing the revenue generated.) A second factor is the likelihood that an increase in revenue as the result of new construction completed and reported prior to the end of July will be minimal.

In any event, the opportunity for the Public to comment is usually beneficial to all.

4. PUBLIC OFFICIAL USE OF INTERNET: As you know, it is my recommendation the City's system be set up so, if any of you send or receive an email related to City matters, a copy can be automatically retained by the City's server. I am uncertain as to the extent to which that is currently possible with our system. However, the decisions relating to Public Records Act compliance are increasingly making it clear that any communication, whether written or electronic, about City related matters received or generated by a public official must be kept so as to be available for review under the Public Records Act.

Very recently, the State Supreme Court issued a decision which is somewhat tied to an esoteric issue, access to the "metadata" associated with the preparation and distribution of a document, in this case, an email. Certain programs allow the "washing" of such information from a document so as to make it impossible to know when the document was generated, modified, etc. Well, the Supreme Court ruled metadata is a public record, especially when it is related to the information as to who received an email message. That is the bad news. The only possible good news is it did not mandate that the former elected official, who had sent the message from her personal machine, had to turn the machine over to the petitioner leaving that issue to be decided by the lower court.

To us, the decision is important in at least two respects. One is it reaffirms the increasing importance of the common repository of documents, including emails, sent and received by public officials whether from an entity's machine or their personal one. That ties to the appropriateness and wisdom of using the city-provided "address" for all such messages you send and receive. When litigation was brought a year or so ago by an unhappy developer, one of the requests was for the

provision of all emails. Since they were stored on several machines, that took a while to gather and provide. The second is it is important to be cautious in what is said in such messages. In short, do not count on such messages and their content always being private and not subject to public disclosure.

For your information, I am attaching a copy of an article on the decision and its implications which was received from the Seattle firm of Foster, Pepper, a firm which has worked with us on bond issues.

5. SMALL WORKS ROSTER ORDINANCE: Mr. Bird raised the issue of increasing the level of authorization for use of the small works roster approach to public works contracts. I will be providing a draft for your review over the next couple of weeks. I would suggest that, in this draft, rather than utilizing a set figure, we simply tie it to the level authorized from time to time by action of the legislature in the applicable statutes, primarily RCW 39.04.015. That would allow use of the process, which removes the necessity of publication of a call for bids and the like, for contracts up to \$300,000.00. The process for contracts from \$150,000.00 to \$300,000.00 is a bit more formal, but still leaves the option of publication in the hands of the City.

Your thoughts on that approach?

6. UTILITY BILLING MATTERS: There appear to be a couple of matters upon which we need your direction prior to drafting an amendment to the rate resolutions.

A. "Snowbird Base Rate Approach": As Wendy and Nick have indicated, apparently over the years the City has allowed utility customers who are going to be absent from the area for an extended period to come in and obtain this relief. It is my understanding that the utility services are not turned off. As I understand it, what it has been is basically elimination of the sewer charge from their billing and they would pay only the base water and electrical rate. (I assume that if either utility showed usage beyond the base level, the actual charge would be imposed.) They were also apparently relieved of the storm water charge and may have been relieved of the EMS service charge. The question presented is whether you wish to formalize this approach?

To an extent, such an approach presents a difficult conundrum. The amount the City must pay to FD #5 under the service contract is not reduced while the folks are gone from the area since it is an annual charge. The amount of storm water discharged from the impermeable surfaces of their property is not

reduced as the result of their absence. The cost of operating the sewer collection and treatment system so as to have the capacity to provide them their service upon return is not reduced. Further there are the difficulties tied to the necessity of notifying the City upon their return. For instance, if the folks go south in October, come back for two weeks at Christmas/New Year, and then go back down for the rest of the winter. (That does happen frequently with the friends I have who qualify as snowbirds.) Must they notify us of this return? Also, there are the costs associated with modifying the billing pattern.

In any event, it is a policy decision for the six of you to decide. I will draft a resolution to implement what you decide.

B. Landlord/Tenant Situations: As I mentioned in a prior report, the Legislature has put in place a variety of mandates tied to the relationship among tenants, landlords, and utility providers such as the City. Ms. Mercer has provided me some additional suggestions which we will attempt to merge with the changes mandated by the statute. Some of them tie to the impacts of the implementation of the new billing software program. Hopefully, I will have a draft for your review prior to the next meeting of the Council.

7. INTERLOCAL AGREEMENT: Mr. Bird has indicated that he has spoken to Brian Shay, in his capacity as Hoquiam's city administrator, about Hoquiam's public works staff performing certain paving work with an estimated total cost, including the costs related to the City staff who would be involved, of less than \$6,000.00. If I understand correctly, Hoquiam would provide certain equipment and the operating staff and the City staff would carry out associated work. As I have mentioned to Mr. Bird, the plus will be a cost saving and the minus the absence of any warranty.

In order to do this, the Council will have to authorize an interlocal agreement with Hoquiam for this purpose. We already have limited agreements in place with various governmental entities (the PUD, Elma, and Montesano for example) but none cover this particular area of paving and provision of equipment such as the roller. The immediate scope would be the provision of the staff and equipment in relation to the paving project as well as the use of the special truck to clean out sewer lines. However, I would suggest you authorize it be broader than that so, if we have something they can use (Example: a L & P boom truck), that can be done without having to have a new agreement.

In any event, I await your direction.

As always, this is not meant to be all inclusive. If you have any questions or comments, please direct them to me.

DG/le

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MEMORANDUM

TO: MEMBERS, GRAYS HARBOR COUNTY LEOFF BOARD

FROM: DANIEL O. GLENN

DATE: October 20, 2010

RE: [REDACTED] LTC MATTER

Based upon a communication to Ms. Collins from Ms. Nootenboom, it is my understanding that the issue of the request for in home long term health care services for [REDACTED] will be back before you at this meeting. Ms. Collins has provided information to Ms. Nootenboom about certain questions the City has in relation to the matter, including the process and the requirements. Based upon discussions with City management, it was felt appropriate to set forth various concerns in relation to this particular request and the related general issues in one memorandum.

First, it is the City's desire and intention that [REDACTED] receive the appropriate level of care and it recognizes its responsibility to fund that care. [REDACTED] The last fifteen years have been very difficult years for [REDACTED] However, it also has the duty to its citizens to make certain that rules are followed, that clear standards are set and met, and that expenditure of public moneys are made with care. Additionally, since the decisions of the Board in this matter will undoubtedly impact most, if not all of the municipal entities in this County, we will be speaking to general policy matters as well.

A. Compliance with Board Policy: When the Board adopted its policy authorizing in home long term health care, the policy specifically required that any such request be pre-approved. I am certain that the rationale of such a requirement is to allow all to adequately review and evaluate the situation presented prior to committing public moneys. It is my understanding that the matter first came before this Board at your meeting of September 22, 2010, requesting approval of compensation for the months of August and September, 2010. Thus this was a request was for retroactive approval. If granted, such an action would be contrary to the Board's explicit rule and

effectively deprived the Board and the City the opportunity to review the situation.

Thus, it is the City's position that there is a right to rely upon rules adopted by the Board being complied with in all situations. That would indicate that the request to authorize such care would first be before you at this meeting.

B. Adoption of Standards: So far as I can determine from the review undertaken, while the Board has authorized such care it has not yet adopted standards for determining to be utilized in determining certain basic issues including [1] the level of necessary care and [2] the necessary training, background, and capabilities of the individuals who will be allowed provide the needed level of care. In discussions with staff from the Department of Retirement Systems, LEOFF division, the indication given is that the Department has not adopted any such standards for state-wide application. Rather, it apparently relies upon the local LEOFF boards, such as this Board, to do so. That is not the approach that the Department of Social and Health Services has taken in its consideration of funding services in this area.

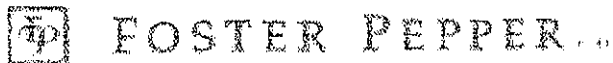
The Department has in place criteria for both determining the necessary and appropriate level of care and the training necessary to qualify an individual to provide such care and receive compensation from State funds. The provisions of the Washington Administrative Code (WAC) dealing with the issue of determination of the appropriate level of care are found in WAS 388-106-0050 through -0145. As to the necessary level of training and competency, the most basic requirements are set out in WAC 388-71-0510. The various levels are set out in the sequence from -0500 through -5865. (It should be noted that the provisions of Initiative I-1029 apparently increase those levels, expand the breadth of their jurisdiction, and mandate licensing but have been put on hold by the Department for reasons related to the budgetary challenges, according to various publications.

In light of the duty the Board and the public agencies within the jurisdiction of the Board have to both the LEOFF members covered by it and the citizens who fund the required payments, it is requested that the Board establish policies, probably most efficiently by reference, governing both the evaluation protocols for determining the appropriate level of care (in home, assisted living, or otherwise) and the qualifications of the provisioners of such care.

Thank you for your consideration of these issues and requests.

DG/le

cc: Ms. Jennifer Wieland, Counsel to the Board
City of McCleary

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NEWSROOM

October 8, 2010

Washington Supreme Court Finds Metadata Is a Public Record

October 8, 2010 - In a public records case with significant implications for government management and storage of electronic data, the Washington Supreme Court ruled on October 7, 2010 that metadata, the "hidden information about electronic documents created by software programs," can be a public record and subject to disclosure under the State's Public Records Act, Chapter 42.56 RCW. For Washington local governments and public agencies, the Court's decision in O'Neill v. City Of Shoreline, Case No. 82397-9 (Oct. 7, 2010), puts public records officers and other employees on notice that e-mails and other electronic documents may need to be maintained in their original electronic forms to preserve metadata; paper copies will no longer be sufficient for preservation and may not be responsive to some requests. In a footnote, the Court pointed out that regulations on document retention recently promulgated by the State Archivist now require preservation of e-mail metadata. WAC 434-662-150.

Beyond the issue of metadata as public record, the Court also tangled with the issue of electronic government records on a public employee's personal computer. The document that gave rise to this case was a single e-mail forwarded to the Deputy Mayor of the City of Shoreline as a blind carbon copy. After the e-mail's contents were discussed at a City Council meeting, a citizen requested a copy of the e-mail. The City provided a paper copy of the e-mail. Later, the citizen requested metadata for the complete e-mail thread but the Deputy Mayor said she had already deleted the e-mail. But the Court ruled that since the Deputy Mayor had used her personal computer for City business, it is appropriate for the City to search her hard drive in attempt to locate the deleted metadata. If the City refuses to inspect the hard drive, then the Supreme Court indicated the trial court should find a Public Records Act violation. No direction was given as to what would happen if the Deputy Mayor (no longer in office) does not consent to the search.

Although this was a 5-4 decision, ~~the dissent~~ does not question that metadata associated with an electronic document may be a public record. This is not surprising given the liberal construction accorded the broad definition of "public records" and "writings" in RCW 42.56.010. See RCW 42.56.030 ("This chapter shall be liberally construed and its exemptions narrowly construed....") Instead, the dissent questions a more basic point as to whether materials on a public employee's private computer, metadata or otherwise, are public at all since they are not "retained by any state or local agency." The dissent also questions how the majority can condition the City's compliance with the Public Records Act on "an impermissible search or inspection" because obtaining records from an employee's personal computer would be "highly offensive to a reasonable person" which would bar the requester from obtaining the record under RCW 42.56.050.

Although the Court's two factions may disagree on the limits to which an agency must go to obtain public records from a personal computer and whether public work on private computers is public, the clear direction from the entire Court is that metadata falls within the category of materials that can be public records. Local governments will need to evaluate how they manage and store electronic data to ensure they are properly preserving and producing metadata as part of their public records.

The decision in O'Neill on public metadata access is the first such case in Washington and the holding is similar to that of the Arizona Supreme Court in 2009.

Some helpful links on metadata and local government records management:

- [A good primer on metadata and the law.](#)
- [Washington State Archives Records Management for Local Governments](#) (including newly adopted retention schedules).
- [The Sedona Guidelines: Best Practices & Commentary for Managing Information and Records in the Electronic Age](#) (no cost registration required).

For more information, contact [Mike Schechter](#) (206.447.4669 or schmi@foster.com) or any member of our [Municipal Government](#) practice group or visit our [Local Open Government blog](#).

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City of McCleary
Home of the McCleary Bear Festival

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October 21, 2010

Mayor's Budget Message / 2011 Preliminary Budget

Dear Council Members and City Residents:

Attached you will find the 2011 Preliminary Budget. With regard to this document and its implications, I wish to make some explanatory comments.

To begin with, this Budget includes a \$904,700 (11.86%) reduction in expenditures over the 2010 Budget we inherited in January. The 2011 Budget is also lower than the budgets of 2009 and 2008.

There are many reasons for the necessity of cuts. Those reasons include lower revenues and declining reserves and cash balances in several major funds, including Current Expense, Streets, Park and Cemetery, and Water over the last two to three years.

In particular, Current Expense cash and investments have dropped from 2006 at \$580,949 to a projected 2011 beginning balance of \$158,000. This is the crucial fund as far as the continued existence of our municipal government, and is a fund that has increasingly been underfunded and hit with unanticipated demands for expenditures. The most recent example is a potential \$100,000 cash payout annually to a LEOFF – 1 case. The total annual payments for the LEOFF- 1 issue would have to come from Current Expense, which is losing money continually and having a terrible impact on our ability to provide for police, fire, and medical emergencies. There is also a significant chance of litigation expenses related to this issue

The Preliminary Budget includes several changes designed to strengthen the Current Expense Fund through 2011. These changes will be explained during the public hearings and meetings prior to the adoption of a Final 2011 Budget.

Five other funds (P&C, Stormwater, Water, Sewer, and L& P) are also saddled with a total of approximately \$292,710 in debt repayments due to inter-government loans. The loan payments

for the wastewater treatment plant will go through the year 2045. These are funds I refer to as “dead money” because they are not truly available for any other purpose.

One Fund, Garbage, will likely be eliminated before January 2011 when it transfers over to LeMay Enterprises. This Fund has been included in the 2011 Preliminary Budget as a precautionary measure as the transfer has been delayed and it’s possible it could be delayed again.

One of the poorest Funds for 2011 will be Park and Cemetery, where some funds (revenues) will be returned to Current Expense from whence they were taken some years ago. REET monies will be used for capital Park projects where permitted by law, but it is important to note that the beginning balance in this fund is projected to be \$65,500, while the ending balance is projected to be \$90.

Some Funds will be lower simply because state and federal grants / loans have been expended and will disappear from the revenue and expenditure sides except for “debt service” on those loans (paybacks).

Other costs are rising over which we have little or not control. Insurance (both property and employee policies) have jumped, particularly property. Wages have increased based on current contracts as have benefits.

In 2011, rates charged customers will NOT go up in Light and Power. However, the City needs to enact the permissible 1% annual property tax increase. Stormwater, Water, and Sewer rates will increase in accordance with the applicable resolutions adopted several years ago in 2011, generally because of contractual obligations to state and federal agencies.

I expect 2011 will be a very tight year financially, and new projects in many cases will be placed on hold. Should the drain on reserve funds ease over 2011, and the economy show some improvement locally, 2012 we hope will be better.

Finally, if (a big word) we can hold expenditures under control, receive no new shocking financial obligations, and revenues hold on, or, hopefully improve, then the issue of significant staff reductions should not arise.

Meanwhile, I want you to know that Nick, has worked many extra hours in assisting and helping me draft this Preliminary Budget.

Sincerely,



Donald Gary Dent, Mayor

CURRENT EXPENSE FUND BUDGET - 2011									
DESCRIPTION	Account Number	2006 ACTUAL	2007 ACTUAL	2008 ACTUAL	2009 ACTUAL	2010 BUDGET	2010 Actual to 9/30/2010	% OF BUDGETED	2011 BUDGET
REVENUES									
Beginning Balance									
Begin Net Cash		390,949.38	370,594.87	349,920.88	425,639.19	85,000.00	70,154.99	82.54%	3,000.00
Begin Investments		190,000.00	190,000.00	194,915.87	492,046.79	192,000.00	194,431.75	101.27%	155,000.00
REET		115,297.46	162,402.74	0.00	0.00	0.00	0.00	0.00%	0.00
Total Beginning Balance	001-308-00-00-00	696,246.84	722,997.61	544,836.75	317,655.98	277,000.00	264,586.74	95.52%	158,000.00
General Property Tax									
Real & Personal Property Tax		129,106.50	139,249.83	141,118.97	145,042.22	145,100.00	98,180.03	67.66%	200,780.00
Special Levy Property Tax		1,561.98	185.50	22.06	4.88	15.00	2.46	16.40%	15.00
Total General Property Tax	001-311-00-00-00	130,668.48	139,435.33	141,141.03	145,047.10	145,115.00	98,182.49	69.56%	200,795.00
Retail Sales & Use Tax									
Private Harvest Tax	001-312-10-00-00	1,456.98	1,202.06	1,041.24	524.59	500.00	191.03	38.21%	500.00
Retail Sales & Use Tax	001-313-10-00-00	83,707.25	83,433.54	97,002.15	436,425.20	100,000.00	60,703.86	60.70%	85,000.00
C.J. Sales Tax from County	001-313-71-00-00	17,779.14	19,257.39	20,037.03	46,604.60	15,000.00	12,430.28	82.87%	15,000.00
Total Retail Sales & Use Tax		102,943.37	103,892.99	118,080.42	453,554.39	115,500.00	73,325.17	62.10%	100,500.00
Private Utility Tax									
Natural Gas		12,567.71	12,553.60	10,797.94	41,853.88	14,000.00	8,174.41	58.39%	12,000.00
Television Cable		16,400.12	19,267.39	20,518.94	23,598.02	30,000.00	9,174.43	30.58%	15,000.00
Telephone Tax		13,530.43	12,177.20	11,956.47	5,227.56	13,000.00	4,976.05	38.28%	7,500.00
Cellular Telephone Tax		11,687.28	15,796.09	19,143.62	48,260.64	50,000.00	42,805.45	85.61%	55,000.00
Total Private Utility Tax	001-316-40-00-00	54,185.54	59,794.28	62,416.97	88,940.07	107,000.00	65,130.34	60.87%	89,500.00
Total Public Utility Tax	001-316-70-00-00	188,552.62	181,628.91	195,068.67	494,258.46	210,000.00	138,627.45	66.01%	190,000.00
Real Estate Excise Tax		47,506.23	14,260.30	0.00	0.00	0.00	0.00	0.00%	0.00
Licenses & Permits									
Building Permits		32,244.10	45,540.83	87,417.64	41,549.50	20,000.00	11,779.44	58.90%	15,000.00
Develop. Application Fees		760.00	0.00	0.00	425.00	1,000.00	0.00	0.00%	1,500.00
Engineering Review Fees		20,022.74	50,373.37	36,092.83	8,949.72	15,000.00	3,689.41	24.60%	5,500.00
Develop. Inspection Fees		0.00	37,414.71	4,416.50	274.00	1,000.00	0.00	0.00%	500.00
Animal Licenses		165.00	190.00	145.00	170.00	150.00	95.00	63.33%	100.00
Total Licenses & Permits	001-320-00-00-00	53,191.84	133,518.91	128,071.97	24,065.22	37,150.00	15,563.85	41.89%	22,600.00
Total Direct Federal Grants	001-331-81-00-00	0.00	13,670.00	33,121.00	0.00	0.00	0.00	0.00%	0.00
State Entitlements									
City Assistance	001-336-00-98-00	27,629.13	49,893.21	36,816.86	29,184.44	24,000.00	18,496.02	77.07%	20,000.00
Criminal Justice Pop	001-336-06-21-00	1,000.00	1,000.00	1,000.00	4,000.00	1,200.00	750.00	62.50%	1,000.00
CJ-CTED Programs 1-3	001-336-06-26-00	1,109.65	1,186.65	1,236.98	4,280.39	1,300.00	979.23	75.33%	1,300.00
DUI Cities	001-336-06-51-00	245.11	355.13	280.96	508.66	400.00	216.81	54.20%	400.00
Liquor Excise Tax	001-336-06-94-00	6,325.51	7,016.07	7,484.60	40,344.82	7,500.00	5,760.23	76.80%	10,500.00
Liquor Board Profits	001-336-06-95-00	9,569.93	11,265.50	10,509.80	7,986.97	10,500.00	9,460.57	90.10%	7,500.00
Total State Entitlements		45,879.33	70,716.56	57,329.20	50,269.28	44,900.00	35,662.86	79.43%	40,700.00
Total Interlocal Grants - CTED	001-337-07-00-00	4,861.60	0.00	0.00	0.00	4,375.00	0.00	0.00%	0.00
Fire District 12		12,455.00	8,082.00	8,240.00	8,405.00	8,405.00	4,286.55	59.98%	8,405.00
Mason County Fire		0.00	600.00	720.00	735.00	735.00	753.38	102.50%	735.00
Total Interlocal Gov Payments	001-338-00-00-00	12,455.00	8,682.00	8,960.00	9,440.00	9,140.00	5,039.93	55.14%	9,140.00

CURRENT EXPENSE FUND BUDGET - 2011									
DESCRIPTION	Account Number	2006 ACTUAL	2007 ACTUAL	2008 ACTUAL	2009 ACTUAL	2010 BUDGET	2010 Actual to 9/30/2010	% OF BUDGETED	2011 BUDGET
Charges for Services									
Printing & Duplicating Services		160.08	386.09	148.46	495.73	300.00	25.44	8.48%	50.00
Animal Control & Shelter Fee		130.00	50.00	0.00	75.00	100.00	0.00	0.00%	100.00
Total Charges for Services	001-340-00-00-00	290.08	436.09	148.46	270.73	400.00	25.44	6.36%	150.00
Fines and Forfeits									
Municipal Court		31,176.24	29,250.22	25,636.83	24,923.60	30,000.00	16,932.83	56.44%	23,000.00
NSF Fines		1,127.00	1,120.00	928.00	640.00	1,000.00	404.00	40.40%	500.00
Total Fines and Forfeits	001-350-00-00-00	32,303.24	30,370.22	26,564.83	22,563.60	31,000.00	17,336.83	55.93%	23,500.00
Miscellaneous Revenues									
Interest Earnings - Investments		40,132.23	20,298.06	29,628.10	8,363.10	10,000.00	1,973.90	19.74%	3,000.00
Interest - Prop Tax/ Real Estate		1,046.18	1,083.99	746.19	494.29	800.00	141.99	17.75%	200.00
Rent - Cell Tower		8,894.30	10,815.86	12,155.22	9,556.63	11,500.00	8,394.75	73.00%	11,000.00
Donations from Private Source		0.00	0.00	0.00	0.00	100.00	0.00	0.00%	0.00
Surplus/Junk Sale		0.00	0.00	2,543.50	0.00	150.00	0.00	0.00%	0.00
Transfer from Other Funds		0.00	0.00	0.00	0.00	15,000.00	0.00	0.00%	0.00
Other Misc. Revenues		1,835.93	1,949.75	2,087.64	220.00	500.00	2,547.00	509.40%	1,500.00
Total Miscellaneous Revenues	001-360-00-00-00	51,908.64	34,147.66	47,160.65	48,634.92	38,050.00	13,057.64	34.32%	15,700.00
Fire Mitigation Fees	001-345-85-00-00	0.00	0.00	78,840.00	0.00	0.00	0.00	0.00%	0.00
Total Non-Revenues	001-380-00-00-00	42,123.43	32,233.03	36,004.61	47,587.34	0.00	15,264.19	0.00%	0.00
Transfers-In	001-397-00-00-00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	200,000.00
Total Revenues (no Begin Bal)		766,869.40	822,786.28	932,907.81	754,297.48	742,630.00	477,216.19	64.26%	892,585.00
TOTAL CURRENT EXPENSE REVENUES		1,463,116.24	1,545,783.89	1,477,744.56	4,068,953.46	1,019,630.00	741,802.93	72.75%	1,050,585.00
EXPENDITURES									
Reserves									
Ending Net Cash	001-508-00-00-00	370,193.86	178,347.56	125,737.28	70,454.99	3,421.00	3,061.66	89.50%	2,395.00
Ending Investments	001-508-10-00-00	190,000.00	190,000.00	191,918.70	204,431.75	190,000.00	155,000.00	81.58%	159,000.00
REET	001-508-30-00-00	162,803.69	176,663.10	0.00	0.00	0.00	0.00	0.00%	0.00
Unanticipated Expense	001-508-05-00-00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00
Cumulative Reserve - Equipment	001-508-40-00-00	0.00	0.00	0.00	(10,000.00)	0.00	0.00	0.00%	0.00
Total Reserves		722,997.55	545,010.66	317,655.98	264,586.74	193,421.00	158,061.66	81.72%	161,395.00
Legislative/Council									
Salaries & Wages	001-511-00-00-00	5,400.00	5,400.00	6,000.00	6,000.00	6,000.00	4,400.00	73.33%	6,000.00
Personnel Benefits		518.76	521.76	610.80	588.04	600.00	418.92	69.82%	600.00
Travel		0.00	0.00	112.32	468.48	200.00	0.00	0.00%	200.00
Miscellaneous		200.40	448.92	72.14	260.40	500.00	222.95	44.59%	500.00
Miscellaneous - Training		0.00	0.00	0.00	0.00	200.00	0.00	0.00%	200.00
Total Legislative/Council		6,119.16	6,370.68	6,795.26	7,047.82	7,500.00	5,041.87	67.22%	7,500.00

CURRENT EXPENSE FUND BUDGET - 2011									
DESCRIPTION	Account Number	2006 ACTUAL	2007 ACTUAL	2008 ACTUAL	2009 ACTUAL	2010 BUDGET	2010 Actual to 9/30/2010	% OF BUDGETED	2011 BUDGET
Judicial									
Salaries & Wages	001-512-00-00-00	32,443.92	33,399.80	32,678.00	34,406.04	34,650.00	26,076.72	75.26%	36,800.00
Personnel Benefits		4,232.08	5,053.30	4,893.69	4,964.99	5,275.00	3,567.08	67.62%	6,300.00
Supplies - Office		911.60	777.36	953.80	670.73	300.00	25.52	8.51%	500.00
Professional Services		75.00	223.68	490.05	540.74	750.00	180.00	24.00%	750.00
Professional Svcs - Computer		0.00	0.00	0.00	0.00	150.00	0.00	0.00%	150.00
Communication		1,563.23	1,250.00	1,350.00	4,300.00	2,100.00	850.00	40.48%	1,250.00
Travel		0.00	0.00	0.00	78.39	0.00	0.00	#DIV/0!	250.00
Miscellaneous		435.48	221.87	318.14	322.66	500.00	500.00	100.00%	500.00
Miscellaneous - Dues		0.00	0.00	0.00	62.33	200.00	337.00	168.50%	200.00
Miscellaneous - Training		0.00	0.00	0.00	0.00	0.00	40.00	0.00%	250.00
External Taxes		0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00
Capital Outlay - Equipment		1,000.00	1,970.69	0.00	2,684.37	0.00	0.00	0.00%	0.00
Total Judicial		40,661.31	42,896.70	40,683.68	45,027.42	43,925.00	31,576.32	71.89%	46,950.00
Executive/Mayor									
Salaries & Wages	001-513-00-00-00	3,600.00	3,600.00	3,600.00	3,600.00	3,600.00	2,700.00	75.00%	3,600.00
Personnel Benefits		359.76	362.40	396.96	379.90	400.00	277.11	69.28%	400.00
Professional Services		50.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	0.00
Travel		0.00	0.00	0.00	358.24	500.00	0.00	0.00%	500.00
Miscellaneous		296.00	1,120.10	0.00	0.00	300.00	42.32	14.11%	300.00
Miscellaneous - Training		300.00	0.00	0.00	0.00	300.00	0.00	0.00%	300.00
Total Executive/Mayor		4,605.76	5,082.50	3,996.96	4,338.44	5,100.00	3,019.43	59.20%	5,100.00
Financial & Administration									
Salaries & Wages	001-514-00-00-00	8,284.12	45,852.99	17,442.83	40,417.95	9,250.00	21,505.53	232.49%	11,500.00
Personnel Benefits		2,612.66	13,181.64	4,584.42	4,612.46	3,050.00	11,479.10	376.36%	5,400.00
Supplies - Office		3,306.19	8,632.53	7,442.01	9,436.76	2,000.00	3,329.28	166.46%	4,000.00
Supplies - Other		0.00	2,058.17	8,190.92	7,609.30	0.00	3,190.50	#DIV/0!	8,000.00
Professional Services		4,848.17	14,073.38	34,101.43	24,821.76	10,000.00	4,864.77	48.65%	25,000.00
Prof. Services - Elections		0.00	280.47	0.00	3,444.92	0.00	1,608.25	#DIV/0!	1,500.00
Prof. Services - Computers		0.00	0.00	0.00	0.00	1,800.00	0.00	0.00%	1,800.00
Communications		8.30	469.91	725.30	4,602.49	2,000.00	911.52	45.58%	1,800.00
Travel		455.13	1,675.18	1,510.23	2,718.46	500.00	376.75	75.35%	1,200.00
Advertising		0.00	0.00	0.00	2,573.77	3,000.00	496.44	16.55%	1,500.00
Rental/Lease Equipment		0.00	3,518.74	5,368.82	4,248.58	5,000.00	4,017.46	80.35%	4,500.00
Miscellaneous		0.00	0.00	5,465.59	3,262.68	3,000.00	255.52	8.52%	1,500.00
Miscellaneous - Dues		0.00	0.00	0.00	290.00	800.00	700.00	87.50%	600.00
Misc. Special Projects/Legal		0.00	0.00	4,827.67	2,802.06	0.00	0.00	0.00%	0.00
Miscellaneous - Training		2,731.04	18,223.01	0.00	4,447.64	1,000.00	290.00	29.00%	1,500.00
External Taxes		396.66	371.11	369.09	4,187.22	400.00	1,564.48	391.12%	1,600.00
Capital Outlay - Building		0.00	5,046.91	0.00	0.00	0.00	0.00	0.00%	0.00
Capital Outlay - Equipment		3,450.00	9,237.09	0.00	5,576.49	0.00	2,769.44	0.00%	0.00
Total Financial & Admin		26,092.27	122,621.13	90,028.31	85,688.94	41,800.00	57,359.04	137.22%	71,400.00
Legal									
Professional Services	001-515-00-00-00	24,908.32	34,876.66	34,802.97	38,690.66	25,100.00	21,881.79	87.18%	30,000.00
Indigent Defense		7,000.00	0.00	7,200.00	6,900.00	7,200.00	5,400.00	75.00%	7,200.00
Codification		0.00	0.00	0.00	870.26	1,500.00	0.00	0.00%	1,500.00
Prosecution		0.00	7,200.00	5,009.40	7,954.03	8,700.00	6,458.40	74.23%	8,700.00
Misc. Special Projects		0.00	0.00	0.00	0.00	3,000.00	0.00	0.00%	3,000.00
Total Legal	001-515-00-00-00	31,908.32	42,076.66	47,012.37	54,414.95	45,500.00	33,740.19	74.15%	50,400.00

CURRENT EXPENSE FUND BUDGET - 2011									
DESCRIPTION	Account Number	2006 ACTUAL	2007 ACTUAL	2008 ACTUAL	2009 ACTUAL	2010 BUDGET	2010 Actual to 9/30/2010	% OF BUDGETED	2011 BUDGET
Other General Gov Services									
Professional Services		9,232.31	10,500.00	10,530.00	10,500.00	12,000.00	7,000.00	58.33%	9,000.00
Rent - City Hall		720.00	720.00	720.00	720.00	720.00	540.00	75.00%	720.00
Insurance		2,114.00	24,460.00	22,019.00	22,662.00	15,830.00	15,989.00	101.00%	16,000.00
Misc. - Dues - AWC/COG/EDC		6,406.81	6,668.60	7,117.30	7,148.48	6,200.00	6,148.48	99.17%	6,200.00
Total Other General Gov Services	001-519-00-00-00	18,473.12	42,348.60	40,386.30	41,030.48	34,750.00	29,677.48	85.40%	31,920.00
Law Enforcement									
Salaries & Wages		192,458.46	227,380.41	196,493.79	198,202.24	230,500.00	169,827.83	73.68%	196,000.00
Overtime Salaries		0.00	0.00	47,318.65	45,166.66	36,000.00	32,181.92	89.39%	45,000.00
Personnel Benefits		94,294.43	118,483.88	122,412.34	92,238.42	123,000.00	81,195.14	66.01%	103,200.00
Uniform Allowance		2,023.40	1,614.01	1,241.97	1,469.89	2,400.00	1,058.75	44.11%	3,400.00
LEOFF Retirees - Benefits		0.00	0.00	500.00	23,186.37	35,050.00	16,177.18	46.15%	135,000.00
Supplies		5,537.57	6,396.34	6,445.64	4,408.14	1,450.00	4,404.83	303.78%	7,500.00
Fuel		6,591.91	8,067.16	9,726.88	7,602.08	9,000.00	8,831.82	98.13%	10,000.00
Professional Services		12,871.13	13,822.09	11,590.98	13,147.04	13,500.00	5,444.80	40.33%	13,500.00
Professional Svcs - Computers		0.00	0.00	0.00	0.00	600.00	0.00	0.00%	1,000.00
Communications		7,428.87	9,049.67	7,161.11	7,286.56	9,600.00	5,009.78	52.19%	9,600.00
Travel		128.16	0.00	0.00	416.83	0.00	0.00	#DIV/0!	0.00
Advertising		279.98	0.00	0.00	0.00	0.00	0.00	#DIV/0!	400.00
Rental/Lease Equipment		0.00	0.00	1,016.12	2,852.84	1,300.00	1,152.04	88.62%	1,000.00
Insurance		3,523.00	5,393.00	5,138.00	5,600.00	3,960.00	3,997.45	100.95%	4,000.00
Utility Services		2,137.75	2,385.26	3,186.31	3,375.65	4,500.00	2,433.98	54.09%	4,000.00
Repair & Maintenance		5,246.66	2,745.79	4,691.53	5,229.47	4,000.00	4,577.62	114.44%	6,000.00
Miscellaneous		2,124.70	1,415.72	0.00	0.00	0.00	0.00	#DIV/0!	200.00
Miscellaneous - Training		0.00	320.00	317.90	30.00	500.00	235.00	47.00%	3,000.00
External Taxes		176.51	82.25	0.00	149.49	0.00	39.93	#DIV/0!	100.00
Capital Outlay - Building		500.00	2,707.76	0.00	0.00	0.00	0.00	0.00%	0.00
Capital Outlay - Equipment		36,568.11	30,945.58	0.00	3,259.87	0.00	0.00	0.00%	3,550.00
Total Law Enforcement	001-521-00-00-00	371,890.64	430,808.92	417,241.22	443,324.42	475,360.00	336,568.07	70.80%	546,450.00
Fire Control									
Salaries & Wages		13,657.40	15,718.56	16,026.61	12,608.20	19,375.00	2,712.00	14.00%	19,700.00
Personnel Benefits		3,491.55	4,094.54	4,441.22	3,270.84	3,150.00	2,386.29	75.76%	3,200.00
Supplies - Operating		1,819.13	1,925.56	8,726.58	1,920.34	2,000.00	442.98	22.15%	2,900.00
Fuel		900.80	1,233.74	1,238.75	1,276.56	1,000.00	534.87	53.49%	1,000.00
FEMA Grant Expenditures		0.00	44,792.36	2,722.76	0.00	0.00	0.00	#DIV/0!	0.00
Professional Services		992.92	661.10	2,743.19	4,130.75	3,000.00	250.01	8.33%	3,000.00
Professional Svcs - Computers		0.00	0.00	0.00	0.00	150.00	0.00	0.00%	200.00
Communications		12.75	119.00	579.47	0.00	0.00	0.00	#DIV/0!	0.00
Travel		80.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	0.00
Rent		420.00	420.00	420.00	420.00	420.00	315.00	75.00%	420.00
Insurance		2,817.00	5,393.00	5,138.00	5,600.00	3,960.00	3,997.45	100.95%	4,000.00
Utility Services		1,551.90	1,449.43	1,584.50	2,189.17	3,600.00	1,047.06	29.09%	3,600.00
Repair & Maintenance		1,722.56	1,334.28	1,787.75	12,095.06	3,000.00	1,753.79	58.46%	10,000.00

CURRENT EXPENSE FUND BUDGET - 2011									
DESCRIPTION	Account Number	2006 ACTUAL	2007 ACTUAL	2008 ACTUAL	2009 ACTUAL	2010 BUDGET	2010 Actual to 9/30/2010	% OF BUDGETED	2011 BUDGET
Miscellaneous		33.10	75.00	0.00	0.00	0.00	0.00	#DIV/0!	0.00
Miscellaneous - Training		0.00	0.00	0.00	0.00	0.00	180.00	#DIV/0!	1,500.00
External Taxes		0.00	0.00	35.79	29.05	0.00	44.04	#DIV/0!	100.00
Capital Outlay - Building		284.81	0.00	0.00	0.00	0.00	0.00	#DIV/0!	2,000.00
Capital Outlay - Other Imp.		0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	0.00
Capital Outlay - Equipment		30,996.98	0.00	0.00	39,630.22	0.00	0.00	0.00%	1,500.00
Total Fire Control	001-522-00-00-00	58,780.90	77,216.57	45,444.62	83,470.42	39,655.00	13,663.49	34.46%	53,120.00
Total Detention & Correction	001-523-00-00-00	6,635.40	745.00	5,735.00	7,443.24	0.00	2,759.25	#DIV/0!	5,000.00
Development Services									
Salaries & Wages		13,288.34	29,526.88	33,168.20	32,069.93	66,625.00	33,572.52	50.39%	32,100.00
Personnel Benefits		3,824.34	9,548.77	10,674.89	10,536.75	22,000.00	11,008.15	50.04%	11,500.00
Supplies - Operating		1,558.63	1,691.42	1,006.25	1,399.43	300.00	234.96	78.32%	1,500.00
Fuel		0.00	0.00	718.24	621.82	600.00	324.74	54.12%	800.00
Professional Services		54,150.03	33,671.60	1,654.54	2,574.80	1,000.00	272.97	27.30%	2,500.00
Prof. Services - Engineering		0.00	60,938.98	20,902.00	20,855.55	5,000.00	1,457.85	29.16%	5,000.00
Prof. Services - Review (Reimb)		42,294.09	63,400.22	15,373.81	8,688.09	5,000.00	530.44	10.61%	5,000.00
Professional Svcs - Computers		0.00	0.00	0.00	0.00	300.00	0.00	0.00%	300.00
Communications		0.00	357.36	367.09	460.32	500.00	329.15	65.83%	500.00
Misc. - Dues & Certifications		0.00	0.00	1,372.54	240.00	350.00	175.00	50.00%	350.00
Miscellaneous - Training		0.00	0.00	339.49	447.78	0.00	40.00	#DIV/0!	0.00
Travel		0.00	0.00	230.00	826.40	0.00	0.00	#DIV/0!	0.00
Repair & Maintenance		0.00	0.00	467.25	1,300.44	1,000.00	353.81	35.38%	500.00
Advertising - Public Notice		3,172.82	1,016.53	950.00	335.93	1,000.00	0.00	0.00%	1,000.00
Capital Outlay - Building		0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00
Capital Outlay - Equipment		0.00	3,271.67	0.00	2,890.20	0.00	0.00	#DIV/0!	0.00
Total Development Services	001-524-00-00-00	118,288.25	203,423.43	87,224.30	83,244.44	103,675.00	48,299.59	46.59%	61,050.00
Total Communications (E-911)	001-528-00-00-00	9,759.20	4,277.31	9,709.81	9,546.09	8,244.00	7,009.22	85.02%	9,600.00
Total Pollution Control	001-531-00-00-00	546.00	664.00	693.00	700.00	700.00	700.00	100.00%	700.00
Transfer to REET Fund		0.00	0.00	177,791.61	0.00	0.00	0.00	0.00%	0.00
Transfer to Fire Mitigation Fund		0.00	0.00	78,874.70	0.00	0.00	0.00	0.00%	0.00
Non-Expenditures									
Interfund Loan to Ambulance				15,000.00	0.00	0.00	0.00	0.00%	0.00
Other Non-Expenditures				24,865.15	45,566.47	0.00	14,327.32	#DIV/0!	0.00
Total Non-Expenditures	001-589-00-00-00	46,458.36	22,241.73	39,865.15	45,566.47	0.00	14,327.32	0.00%	0.00
Capital Outlay									
Judicial - Equipment				230.22	0.00	0.00	0.00		0.00
Finance & Admin - Building				4,022.00	0.00	0.00	0.00		0.00
Finance & Admin - Equipment				8,044.59	0.00	0.00	0.00		0.00
Law Enforcement - Building				3,337.78	0.00	0.00	0.00		0.00
Law Enforcement - Equipment				11,909.05	0.00	0.00	0.00		0.00
Fire Control - Equipment				39,630.22	0.00	5,000.00	0.00		0.00
Fire Control - Other Improvements				0.00	0.00	15,000.00	0.00		0.00
Development Svcs - Building				971.61	0.00	0.00	0.00		0.00
Development Svcs - Equipment				460.82	0.00	0.00	0.00		0.00
Total Capital Outlay	001-594-00-00-00			68,606.29	0.00	20,000.00	0.00	0.00%	0.00
Total Expenditures (no End Bal)		740,118.69	1,000,773.23	1,160,088.58	850,448.63	826,209.00	583,741.27	70.65%	889,190.00
TOTAL CURRENT EXPENSE EXPENDITURES		1,463,116.24	1,545,783.89	1,477,744.56	4,114,735.37	1,019,630.00	741,802.93	72.75%	1,050,585.00

PARK & CEMETERY FUND BUDGET - 2011									
DESCRIPTION	Account Number	2006 ACTUAL	2007 ACTUAL	2008 ACTUAL	2009 ACTUAL	2010 BUDGET	2010 Actual to 9/30/2010	% OF BUDGETED	2011 BUDGET
Beginning Net Cash	101-308-00-00-00	6,484.73	15,603.85	18,919.18	25,248.56	5,000.00	24,769.55	495.39%	500.00
Beginning Investments	101-308-10-00-00	65,000.00	65,000.00	66,667.18	66,675.64	65,000.00	66,315.85	102.02%	65,000.00
Beginning Fund Balance		71,484.73	80,603.85	85,586.36	90,924.17	70,000.00	91,085.40	130.12%	65,500.00
Real & Personal Property Taxes	101-311-10-00-00	49,358.71	53,557.62	54,276.53	66,928.72	66,600.00	26,464.02	39.74%	13,540.00
Intergovernmental Grants	101-330-00-00-00	0.00	0.00	0.00	30,730.64	13,025.00	11,363.57	87.24%	10,000.00
Cemetery Fees	101-343-60-00-00	4,625.00	5,593.01	3,127.00	2,863.78	3,500.00	1,383.00	39.51%	2,000.00
Interest Earnings - Investments		2,509.08	1,678.14	1,406.82	390.59	500.00	164.49	32.90%	200.00
Rent - Equipment		2,160.00	1,922.00	244.00	403.00	500.00	90.00	18.00%	200.00
Rent - Community Center		2,965.00	3,590.00	3,575.00	3,345.00	3,500.00	2,400.00	68.57%	2,500.00
Donations - Private Source		0.00	0.00	80.00	0.00	0.00	0.00	#DIV/0!	0.00
Other Miscellaneous Revenue		0.00	4,500.00	(72.69)	11,985.39	500.00	150.80	30.16%	200.00
Miscellaneous Revenues	101-360-00-00-00	7,634.08	11,690.14	5,233.13	16,123.98	5,000.00	2,805.29	56.11%	3,100.00
Transfer from REET	101-397-00-00-00	0.00	0.00	0.00	93,900.00	52,700.00	0.00	0.00%	59,700.00
Transfer from REED		0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00
Total Transfers		0.00	0.00	0.00	93,900.00	52,700.00	0.00	0.00%	59,700.00
Non-Revenues	101-380-00-00-00	0.00	0.00	5,713.80	6,645.22	0.00	0.00	0.00%	0.00
Total Revenue (No Begin Bal)		61,617.79	70,840.77	68,350.46	217,192.34	140,825.00	42,015.88	29.84%	88,340.00
TOTAL PARK AND CEMETERY FUND REVENUES		133,102.52	151,444.62	153,936.82	308,116.51	210,825.00	133,101.28	63.13%	153,840.00

PARK & CEMETERY FUND BUDGET - 2011

DESCRIPTION	Account Number	2006 ACTUAL	2007 ACTUAL	2008 ACTUAL	2009 ACTUAL	2010 BUDGET	2010 Actual to 9/30/2010	% OF BUDGETED	2011 BUDGET
Ending Net Cash		15,603.85	20,136.35	25,282.11	24,769.56	1,415.00	821.06	58.03%	90.00
Ending Investments		65,000.00	65,000.00	65,642.06	66,345.86	65,000.00	55,000.00	84.62%	0.00
Ending Fund Balance		80,603.85	85,136.35	90,924.17	91,085.40	66,415.00	55,821.06	84.05%	90.00
Salaries & Wages		14,453.56	20,486.80	14,673.94	19,412.84	27,100.00	15,257.89	56.30%	44,500.00
Personnel Benefits		4,554.62	5,110.88	5,963.76	8,282.84	11,400.00	6,668.45	58.50%	22,000.00
Supplies		5,864.44	6,208.40	10,651.44	11,645.04	13,000.00	8,396.21	64.59%	4,000.00
Supplies - Office		0.00	0.00	0.00	0.00	550.00	416.03	0.00%	100.00
Fuel		896.02	1,474.39	1,653.61	1,237.75	1,000.00	827.72	82.77%	1,200.00
Professional Services		8,340.73	5,575.85	10,746.16	1,273.36	2,500.00	837.44	33.50%	1,200.00
Communications		500.00	91.95	183.61	246.87	300.00	225.76	75.25%	350.00
Travel		118.43	0.00	0.00	368.25	0.00	0.00	#DIV/0!	50.00
Advertising		0.00	209.04	181.92	21.87	0.00	0.00	0.00%	300.00
Rental, Lease Equipment		0.00	4,839.94	1,306.74	1,604.97	2,000.00	741.32	37.07%	1,000.00
Insurance		3,523.00	5,320.00	5,138.00	5,600.00	3,960.00	3,997.45	100.95%	4,000.00
Utility Services		5,967.49	6,771.04	7,308.46	7,778.94	9,700.00	6,132.15	63.22%	8,200.00
Repair & Maintenance		4,639.98	2,146.24	2,892.97	4,591.86	3,000.00	1,557.98	51.93%	3,000.00
Miscellaneous		792.52	597.64	0.00	489.00	500.00	111.00	22.20%	100.00
Miscellaneous - Training		0.00	0.00	0.00	115.40	200.00	40.00	20.00%	50.00
External Taxes		137.88	164.73	97.70	828.29	500.00	173.43	34.69%	500.00
Capital Outlay - Building		2,160.00	0.00	2,144.34	152,139.56	0.00	5,200.00	#DIV/0!	0.00
Capital Facilities - Other		0.00	0.00	0.00	0.00	44,000.00	11,600.43	26.36%	37,000.00
Capital Outlay - Equipment		150.00	6,883.37	0.00	799.37	2,000.00	0.00	0.00%	3,500.00
Debt Service		0.00	0.00	0.00	0.00	22,700.00	15,096.96	0.00%	22,700.00
Non-Expenditures		400.00	428.00	70.00	895.00	0.00	0.00	0.00%	0.00
Total Expenditures (No End Bal)		52,498.67	66,308.27	63,012.65	247,031.14	144,410.00	77,280.22	53.51%	153,750.00
TOTAL PARKS AND CEMETERY EXPENSES		133,102.52	151,444.62	153,936.82	308,116.51	210,825.00	133,101.28	63.13%	153,840.00

STREET FUND BUDGET - 2011									
DESCRIPTION	Account Number	2006 ACTUAL	2007 ACTUAL	2008 ACTUAL	2009 ACTUAL	2010 BUDGET	2010 Actual to 9/30/2010	% OF BUDGETED	2011 BUDGET
Beginning Net Cash	102-308-00-00-00	171,421.14	180,926.56	117,096.01	95,524.48	60,000.00	48,474.44	80.79%	65,000.00
Beginning Investments	102-308-10-00-00	160,000.00	160,000.00	164,143.46	161,702.07	160,000.00	163,278.46	102.05%	165,000.00
Beginning Fund Balance		331,421.14	340,926.56	281,239.47	257,226.55	220,000.00	211,752.90	96.25%	230,000.00
Real & Personal Property Taxes	102-311-10-00-00	20,160.15	21,423.05	21,710.59	11,154.79	10,850.00	6,560.20	60.46%	11,280.00
Street & Curb Permits	102-322-40-00-00	0.00	0.00	100.00	338.00	100.00	318.00		250.00
State Grants		0.00	26,587.00	18,751.16	53,922.67	375,000.00	99,814.75	26.62%	0.00
Motor Vehicle Fuel		34,282.20	37,314.92	35,603.60	33,828.40	38,000.00	24,848.54	65.39%	32,500.00
ARRA WSDOT		0.00	0.00	0.00	0.00	0.00	233,309.00	#DIV/0!	
Total Intergovmtl Revenue		34,282.20	63,901.92	54,454.76	88,089.07	413,100.00	358,290.29	86.73%	32,750.00
Investment Interest		6,177.68	5,669.68	3,463.76	961.69	1,000.00	405.02	40.50%	550.00
Other Miscellaneous Revenue		0.00	0.00	210.23	0.00	0.00	0.00	#DIV/0!	0.00
Total Miscellaneous Revenues		6,177.68	5,669.68	3,673.99	961.69	1,000.00	405.02	40.50%	550.00
Non-Revenues		0.00	2,007.51	1,165.91	9,739.57	0.00	22.90		0.00
Total Revenue (no Begin Bal)		60,620.03	93,002.16	81,005.25	109,945.12	424,950.00	365,278.41	85.96%	44,580.00
TOTAL STREET FUND REVENUES		392,041.17	433,928.72	362,244.72	367,171.67	644,950.00	577,031.31	89.47%	274,580.00

STREET FUND BUDGET - 2011									
DESCRIPTION	Account Number	2006 ACTUAL	2007 ACTUAL	2008 ACTUAL	2009 ACTUAL	2010 BUDGET	2010 Actual to 9/30/2010	% OF BUDGETED	2011 BUDGET
Ending Net Cash		180,926.56	119,537.40	95,607.08	48,474.44	4,765.00	65,773.62	1380.35%	13,580.00
Ending Investments		160,000.00	160,000.00	161,619.47	163,278.46	160,000.00	165,000.00	103.13%	140,000.00
Ending Fund Balance		340,926.56	279,537.40	257,226.55	211,752.90	164,765.00	230,773.62	140.06%	153,580.00
Salaries & Wages		7,702.45	33,972.56	15,254.31	24,730.02	23,275.00	17,515.12	75.25%	43,100.00
Personnel Benefits		2,836.50	11,063.17	7,896.59	12,929.64	11,100.00	8,998.14	81.06%	23,200.00
Supplies		15,299.47	10,654.59	12,571.23	9,341.22	12,000.00	3,927.65	32.73%	9,000.00
Supplies - Office		0.00	0.00	0.00	0.00	1,350.00	45.13	0.00%	700.00
Fuel		1,774.59	2,613.56	4,806.59	4,890.99	3,000.00	3,743.26	124.78%	3,500.00
Professional Services		8,103.07	10,952.01	15,709.46	7,554.66	7,500.00	3,189.40	42.53%	8,000.00
Communications		500.00	555.41	183.61	246.88	300.00	241.44	80.48%	500.00
Travel		118.43	179.00	455.90	540.65	0.00	63.00	0.00%	250.00
Advertising		0.00	301.07	7.12	32.50	0.00	63.18	#DIV/0!	250.00
Rental/Lease Equipment		0.00	256.53	389.95	3,048.48	1,000.00	187.83	18.78%	1,000.00
Insurance		3,523.00	5,320.00	5,138.00	5,300.00	3,960.00	3,997.45	100.95%	4,000.00
Utility Services		3,206.90	4,290.24	4,227.59	4,983.04	6,200.00	3,242.72	52.30%	6,500.00
Repair & Maintenance		7,371.24	10,474.12	12,342.56	13,809.24	13,000.00	840.24	6.46%	13,000.00
Miscellaneous		528.96	428.38	125.00	115.40	500.00	111.00	22.20%	500.00
Miscellaneous - Training		0.00	0.00	0.00	117.00	0.00	0.00	#DIV/0!	250.00
External Taxes		0.00	0.00	55.73	9.27	0.00	64.77	#DIV/0!	250.00
Capital Outlay - Other Imp.		0.00	0.00	25,854.53	35,393.38	375,000.00	297,368.22	79.30%	0.00
Capital Outlay - Other Imp.-Rds		0.00	25,000.00	0.00	27,863.67	20,000.00	2,659.14	13.30%	0.00
Capital Outlay - Building		0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00
Capital Outlay - Equipment		150.00	38,330.68	0.00	5,412.82	2,000.00	0.00	0.00%	7,000.00
Non-Expenditures		0.00	0.00	0.00		0.00	0.00	0.00%	0.00
Total Expenditures (No End Bal)		51,114.61	154,391.32	105,018.17	155,418.77	480,185.00	346,257.69	72.11%	121,000.00
TOTAL STREET FUND EXPENSES		392,041.17	433,928.72	362,244.72	367,171.67	644,950.00	577,031.31	89.47%	274,580.00

LIGHT & POWER FUND BUDGET - 2011

DESCRIPTION	Account Number	2006 ACTUAL	2007 ACTUAL	2008 ACTUAL	2009 ACTUAL	2010 BUDGET	2010 Actual to 9/30/2010	% OF BUDGETED	2011 BUDGET
Beginning Net Cash		136,313.76	51,097.33	35,916.38	552,962.84	200,000.00	37,645.95	18.82%	160,000.00
Beginning Investments		150,729.00	150,000.00	163,060.91	155,422.50	650,000.00	630,567.56	97.01%	650,000.00
BPA Conservation - Begin Bal		0.00	0.00	0.00	38,651.20	0.00	0.00	0.00%	0.00
BPA Avista Settlement		0.00	0.00	0.00	0.00	0.00	30,624.00	#DIV/0!	0.00
Rural Development Investment		100,000.00	100,000.00	100,000.00	100,000.00	60,000.00	100,000.00	166.67%	100,000.00
Beginning Fund Balance		387,042.76	301,097.33	298,977.29	846,736.54	910,000.00	798,837.51	87.78%	910,000.00
BPA Conservation Program		0.00	(70.00)	(400.00)	(905.21)	(20,500.00)	(75.00)	0.37%	90,000.00
Sales of Electricity		2,225,307.67	2,131,187.32	2,378,920.01	2,207,874.55	2,500,000.00	1,480,360.07	59.21%	2,200,000.00
Charges for Services & Parts		112,819.15	64,911.89	106,539.07	16,296.04	50,000.00	4,501.51	9.00%	25,000.00
Total Physical Environment		2,338,126.82	2,196,029.21	2,485,059.08	2,223,265.38	2,529,500.00	1,484,786.58	58.70%	2,315,000.00
Total Interest Earnings		25,666.48	21,318.26	11,100.93	1,856.34	0.00	1,618.36	#DIV/0!	0.00
Equip, Pole & Vehicle Lease		7,791.00	7,991.00	7,791.00	4,039.00	8,000.00	4,039.00	50.49%	4,000.00
Town Hall Rent		2,040.00	2,040.00	2,040.00	2,040.00	2,040.00	1,530.00	75.00%	2,040.00
Total Rents & Royalties		9,831.00	10,031.00	9,831.00	6,079.00	10,040.00	5,569.00	55.47%	6,040.00
Sales of Junk Material		1,841.09	1,829.18	701.79	0.00	1,000.00	0.00	0.00%	500.00
Other Miscellaneous Revenue		4,326.27	0.00	162,239.20	4,625.00	3,000.00	6,581.09	219.37%	2,000.00
Total Other Misc. Revenues		6,167.36	1,829.18	162,940.99	4,625.00	4,000.00	6,581.09	164.53%	2,500.00
Interfund Loans Repaid		0.00	0.00	0.00	0.00	5,000.00	0.00	0.00%	5,000.00
Non-Revenues		18,547.05	48,793.57	1,861.32	42,694.53	0.00	3,952.41	0.00%	0.00
BPA Monthly CRC		0.00	0.00	0.00	0.00	0.00	(19,791.00)		20,250.00
Total Revenue (No Begin Bal)		2,398,338.71	2,278,001.22	2,670,793.32	2,278,547.25	2,543,540.00	1,482,716.44	58.29%	2,348,790.00
TOTAL LIGHT & POWER FUND REVENUES		2,785,381.47	2,579,098.55	2,969,770.61	3,125,253.79	3,458,540.00	2,281,553.95	65.97%	3,258,790.00

LIGHT & POWER FUND BUDGET - 2011

DESCRIPTION	Account Number	2006 ACTUAL	2007 ACTUAL	2008 ACTUAL	2009 ACTUAL	2010 BUDGET	2010 Actual to 9/30/2010	% OF BUDGETED	2011 BUDGET
Ending Net Cash		51,097.33	67,209.00	591,764.70	37,645.95	279,735.00	199,940.21	71.47%	67,040.00
Ending investment		150,730.00	150,000.00	154,971.84	661,191.56	650,000.00	650,000.00	100.00%	650,000.00
REED Fund		100,000.00	100,000.00	100,000.00	100,000.00	60,000.00	100,000.00	166.67%	100,000.00
Ending Fund Balance		301,827.33	317,209.00	846,736.54	798,837.51	989,735.00	949,940.21	95.98%	817,040.00
Salaries & Wages		475,565.40	466,447.90	455,577.13	477,030.63	556,750.00	347,587.30	62.43%	573,300.00
Personnel Benefits		143,377.07	147,250.37	170,388.56	180,042.52	207,475.00	152,411.91	73.46%	246,700.00
Supplies - Operating		105,870.53	58,292.39	72,422.32	39,836.86	60,000.00	14,219.13	23.70%	60,000.00
Supplies - Office		0.00	0.00	953.21	1,274.75	14,800.00	1,023.18	6.91%	10,000.00
Fuel		5,706.44	6,495.60	6,492.46	3,130.26	7,500.00	3,938.93	52.52%	8,000.00
Power Purchased for Resale		1,118,683.00	968,289.00	981,738.00	926,731.00	1,000,000.00	478,159.63	47.82%	800,000.00
Transmission Costs		196,844.00	200,974.00	173,702.00	208,984.00	200,000.00	104,309.00	52.15%	170,000.00
BPA Conservation Program		0.00	0.00	1,929.24	9,978.00	20,500.00	0.00	0.00%	90,000.00
BPA Conservation Rate Credit		0.00	0.00	0.00	0.00	0.00	0.00	0.00%	(20,250.00)
BPA Avista Settlement		0.00	0.00	0.00	0.00	0.00	0.00	0.00%	(75,800.00)
Professional Services		20,894.81	19,351.08	34,269.75	25,808.17	44,000.00	11,089.59	25.20%	44,000.00
Professional Services - Legal		17,663.20	23,917.87	16,956.05	17,772.33	12,300.00	13,114.23	106.62%	12,300.00
Prof. Services - Computers		0.00	0.00	0.00	0.00	9,000.00	580.80	0.00%	9,000.00
Communications		15,407.34	15,330.39	10,991.02	12,130.27	16,300.00	8,395.97	51.51%	16,000.00
Travel		1,930.54	46.08	0.00	0.00	500.00	0.00	0.00%	500.00
Advertising		0.00	120.10	167.78	1,000.98	500.00	62.04	12.41%	2,500.00
Rental/Lease Equipment		0.00	194.65	1,697.91	7,048.01	5,000.00	319.67	6.39%	5,000.00
Insurance		47,940.00	22,800.00	20,665.00	23,253.00	31,680.00	31,979.60	100.95%	32,000.00
Utility Services		19,854.01	20,889.32	22,676.69	26,056.72	30,500.00	14,465.11	47.43%	31,000.00
Repair & Maintenance		18,629.45	6,911.36	9,403.11	19,742.74	20,000.00	3,617.72	18.09%	25,000.00
Miscellaneous		7,306.62	471.72	213.76	1,855.17	500.00	0.00	0.00%	500.00
Miscellaneous - Dues		91.00	115.40	0.00	115.40	500.00	111.00	22.20%	1,000.00
Miscellaneous - Training			0.00	0.00	117.00	1,000.00	160.00	16.00%	1,000.00
External Taxes		87,418.98	81,298.78	90,482.63	70,270.65	85,000.00	42,571.80	50.08%	85,000.00
Interfund Taxes		102,172.79	0.00	0.00	0.00	0.00	0.00	0.00%	0.00
Capital Outlay - Building		488.36	0.00	341.90	18,255.25	20,000.00	4,422.60	22.11%	0.00
Capital Outlay - System				0.00	15,874.48	60,000.00	0.00	0.00%	80,000.00
Capital Outlay - Equipment		36,088.98	159,039.13	31,465.48	136,182.40	65,000.00	99,074.53	152.42%	35,000.00
Capital Outlay - Other Imp.		61,621.62	63,654.41	19,920.74	86,425.68	0.00	0.00	#DIV/0!	0.00
Interfund Loan Disbursements		0.00	0.00	0.00	17,500.00	0.00	0.00	0.00%	0.00
Non-Expenditures		0.00	0.00	579.33	0.00	0.00	0.00	0.00%	0.00
Transfers-Out	401-597-00-00-00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	200,000.00
Total Expenditures (No End Bal)		2,483,554.14	2,261,889.55	2,123,034.07	2,326,416.28	2,468,805.00	1,331,613.74	53.94%	2,441,750.00
TOTAL LIGHT & POWER FUND EXPENSES		2,785,381.47	2,579,098.55	2,969,770.61	3,125,253.79	3,458,540.00	2,281,553.95	65.97%	3,258,790.00

GARBAGE FUND BUDGET - 2011

DESCRIPTION	Account Number	2006 ACTUAL	2007 ACTUAL	2008 ACTUAL	2009 ACTUAL	2010 BUDGET	2010 Actual to 9/30/2010	% OF BUDGETED	2011 BUDGET
Beginning Net Cash		7,305.65	2,799.27	7,805.72	13,186.65	13,000.00	16,122.70	124.02%	40,000.00
Beginning Investments		12,500.00	7,000.00	7,300.87	7,109.97	7,000.00	7,224.58	103.21%	7,000.00
Beginning Fund Balance		19,805.65	9,799.27	15,106.59	20,296.62	20,000.00	23,347.28	116.74%	47,000.00
Fees & Service Charge		199,986.74	219,986.51	226,811.93	240,059.25	244,000.00	166,838.24	68.38%	222,000.00
Investment Interest		483.08	530.57	270.86	69.23	50.00	17.79	35.58%	50.00
Miscellaneous Revenue		0.00	0.00	26.16	0.00	0.00	0.00	0.00%	0.00
Non-Revenues		0.00	5,569.87	552.87	105.00	0.00	0.00	0.00%	0.00
Total Revenue (No Begin Bal)		200,469.82	226,086.95	227,661.82	240,233.48	244,050.00	166,856.03	77.94%	222,050.00
TOTAL GARBAGE FUND REVENUES		220,275.47	235,886.22	242,768.41	260,530.10	264,050.00	190,203.31	72.03%	269,050.00
Ending Net Cash		2,799.27	7,996.62	13,193.12	16,122.70	10,795.00	40,367.24	373.94%	39,520.00
Ending Investments		12,500.00	7,000.00	7,103.50	7,224.58	7,000.00	7,000.00	100.00%	7,000.00
Ending Fund Balance		15,299.27	14,996.62	20,296.62	23,347.28	17,795.00	47,367.24	266.18%	46,520.00
Salaries & Wages		9,608.34	10,078.56	2,400.20	1,984.32	1,550.00	1,379.30	88.99%	1,500.00
Personnel Benefits		2,377.98	2,948.41	922.88	588.45	450.00	283.64	63.03%	550.00
Supplies - Office		48.30	102.09	19.42	0.00	300.00	0.00	0.00%	300.00
Professional Services		183,173.09	196,817.98	205,392.92	224,346.33	233,200.00	136,513.10	58.54%	210,000.00
Communications		0.00	0.00	0.00	0.00	1,575.00	0.00	0.00%	1,500.00
Advertising		0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00
Rent - City Hall		180.00	180.00	180.00	180.00	180.00	135.00	75.00%	180.00
Repair & Maintenance		0.00	0.00	1,536.78	0.00	0.00	0.00	0.00%	0.00
External Taxes		9,588.49	10,727.56	12,019.59	8,638.75	9,000.00	3,832.67	42.59%	8,500.00
Capital Outlay - Equipment		0.00	0.00	0.00	622.34	0.00	692.36	#DIV/0!	0.00
Non-Investments		0.00	35.00	0.00	0.00	0.00	0.00	0.00%	0.00
Non-Expenditures		0.00	0.00	0.00	3,822.62	0.00	0.00	0.00%	0.00
TOTAL GARBAGE FUND EXPENSES		220,275.47	235,886.22	242,768.41	260,530.09	264,050.00	190,203.31	72.03%	269,050.00

WATER FUND BUDGET - 2011									
DESCRIPTION	Account Number	2006 ACTUAL	2007 ACTUAL	2008 ACTUAL	2009 ACTUAL	2010 BUDGET	2010 Actual to 9/30/2010	% OF BUDGETED	2011 BUDGET
Beginning Net Cash		97,357.16	138,375.67	70,158.78	(2,472.05)	0.00	(45,487.96)	#DIV/0!	35,000.00
Beginning Investment		75,000.00	75,000.00	77,996.32	75,815.94	75,000.00	76,979.37	102.64%	75,000.00
Beginning Fund Balance		172,357.16	213,375.67	148,155.10	73,343.89	75,000.00	31,491.41	41.99%	110,000.00
Water Sales		230,114.05	225,159.51	238,859.34	282,653.56	335,000.00	228,206.53	68.12%	335,000.00
Other Charges related to Water		7,132.73	12,522.45	5,397.75	2,891.88	0.00	3,346.83	#DIV/0!	1,000.00
New Water Connections		17,625.00	21,450.00	25,344.00	12,804.00	44,000.00	11,175.00	25.40%	7,400.00
Total Charges for Services		254,871.78	259,131.96	269,601.09	298,349.44	379,000.00	242,728.36	64.04%	343,400.00
Rural Development Loan		0.00	0.00	0.00	0.00	334,000.00	120,348.17	36.03%	64,000.00
Investment Interest		4,211.59	4,232.29	2,556.38	638.52	500.00	298.93	59.79%	400.00
ULID 96-01 Payments		9,651.11	9,390.58	10,066.74	9,950.40	9,000.00	9,824.48	109.16%	9,500.00
Other Miscellaneous Revenue		0.00	0.00	167.70	0.00	0.00	0.00	0.00%	50.00
Miscellaneous Revenues		13,862.70	13,622.87	12,790.82	10,588.92	9,500.00	10,123.41	106.56%	9,950.00
Non-Revenues		0.00	348.69	523.00	7,083.46	0.00	130.24	#DIV/0!	100.00
Total Revenue (No Begin Bal)		268,734.48	273,103.52	282,914.91	346,021.82	722,500.00	373,330.18	51.67%	417,450.00
TOTAL WATER FUND REVENUES		441,091.64	486,479.19	431,070.01	389,365.71	797,500.00	404,821.59	50.76%	527,450.00

WATER FUND BUDGET - 2011									
DESCRIPTION	Account Number	2006 ACTUAL	2007 ACTUAL	2008 ACTUAL	2009 ACTUAL	2010 BUDGET	2010 Actual to 9/30/2010	% OF BUDGETED	2011 BUDGET
Ending Net Cash		138,375.67	72,639.98	(2,789.64)	(45,487.96)	44,980.00	38,477.02	85.54%	24,690.00
Ending Investment		75,000.00	75,000.00	76,133.53	76,979.37	75,000.00	75,000.00	100.00%	80,000.00
Ending Fund Balance		213,375.67	147,639.98	73,343.89	31,491.41	119,980.00	113,477.02	94.58%	104,690.00
Salaries & Wages		108,424.72	130,075.63	158,961.25	153,559.98	149,350.00	109,611.70	73.39%	138,300.00
Personnel Benefits		45,770.34	55,228.49	64,786.37	59,795.78	65,550.00	49,741.91	75.88%	67,600.00
Supplies - Operating		13,789.24	14,384.52	12,441.91	15,820.22	15,000.00	5,696.10	37.97%	10,000.00
Supplies - Office		0.00	0.00	0.00	428.90	2,150.00	23.39	1.09%	2,000.00
Fuel		3,576.30	3,400.12	3,806.70	1,791.27	2,000.00	951.80	47.59%	2,000.00
Professional Services		10,994.83	12,969.92	21,198.59	10,985.23	18,600.00	4,910.65	26.40%	20,000.00
Professional Services - WSP			24,042.32	35,169.49	571.87	0.00	0.00	0.00%	0.00
Professional Services - Legal		0.00	0.00	0.00	0.00	5,900.00	3,227.15	0.00%	6,000.00
Communications		600.00	463.41	1,002.17	521.99	2,600.00	311.10	11.97%	2,000.00
Travel		147.65	0.00	0.00	113.10	500.00	0.00	0.00%	1,000.00
Advertising		300.00	234.04	0.00	416.41	200.00	62.04	31.02%	500.00
Rental / Lease Equipment		0.00	936.94	228.52	222.06	1,000.00	523.27	52.33%	1,000.00
Insurance		0.00	5,320.00	5,138.00	5,600.00	3,960.00	3,997.45	100.95%	4,000.00
Utility Services		9,687.41	9,123.48	8,834.54	10,204.92	13,000.00	2,884.74	22.19%	15,000.00
Repair & Maintenance		3,058.91	1,346.11	1,189.92	3,558.11	3,000.00	0.00	0.00%	10,000.00
Miscellaneous - Permits & Fees		374.75	374.50	166.05	1,929.10	2,500.00	2,220.10	88.80%	2,500.00
Miscellaneous			0.00	1,892.00	643.99	500.00	111.00	22.20%	500.00
Miscellaneous - Training		3,466.88	715.03	0.00	895.00	1,000.00	40.00	4.00%	2,000.00
External Taxes		11,210.76	11,603.87	10,969.27	10,992.57	10,000.00	7,887.58	78.88%	12,000.00
Capital Outlay - Building		0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00
Capital Outlay - Other Imp.		2,300.00	15,302.42	17,322.29	64,339.01	334,000.00	31,418.30	9.41%	79,000.00
Capital Outlay - Equipment		2,001.30	41,338.90	2,213.00	4,225.28	27,000.00	55,746.78	206.47%	10,750.00
Debt Service		11,979.51	11,979.51	11,979.52	11,979.51	19,710.00	11,979.51	60.78%	36,610.00
Non-Expenditures		33.37	0.00	426.53	0.00	0.00	0.00	0.00%	0.00
TOTAL WATER FUND EXPENSES		441,091.64	486,479.19	431,070.01	389,365.71	797,500.00	404,821.59	50.76%	527,450.00

WASTEWATER FUND BUDGET - 2011									
DESCRIPTION	Account Number	2006 ACTUAL	2007 ACTUAL	2008 ACTUAL	2009 ACTUAL	2010 BUDGET	2010 Actual to 9/30/2010	% OF BUDGETED	2011 BUDGET
Beginning Net Cash		100,842.75	81,607.16	135,790.12	147,344.24	140,000.00	158,000.96	112.86%	150,000.00
Beginning Investment		62,500.00	62,500.00	64,695.85	63,171.18	113,000.00	114,058.03	100.94%	113,000.00
Beginning Fund Balance		163,342.75	144,107.16	200,485.97	210,485.39	253,000.00	272,058.99	107.53%	263,000.00
Rural Development Grant		436,846.77	50,803.74	0.00	0.00	0.00	0.00	0.00%	0.00
Sewer Service Charges		381,131.99	486,068.42	499,942.72	564,708.36	530,000.00	413,511.35	78.02%	550,000.00
Other Charges Related to Sewer		1,056.11	7,334.27	0.00	4,313.12	0.00	0.00	0.00%	50.00
New Sewer Connections		25,900.00	38,832.00	56,925.00	12,993.00	53,500.00	13,253.00	24.77%	9,000.00
Total Charges for Services		408,088.10	532,234.69	556,867.72	582,014.48	583,500.00	426,764.35	73.14%	559,050.00
Interest Earnings - Investment		11,537.63	6,638.13	1,867.10	567.35	500.00	321.91	0.00%	400.00
Other Miscellaneous Revenue		433.97	0.00	15,688.08	0.00	1,000.00	0.00	32.19%	50.00
Total Miscellaneous Revenues		11,971.60	6,638.13	17,555.18	567.35	1,500.00	321.91	21.46%	450.00
Non-Revenues		38.80	1,025.60	20,753.61	92,576.99	0.00	227.94	0.00%	0.00
Total Revenues (No Begin Bal)		856,945.27	590,702.16	595,176.51	675,158.82	585,000.00	427,314.20	73.05%	559,500.00
TOTAL WASTEWATER FUND REVENUES		1,020,288.02	734,809.32	795,662.48	885,644.24	838,000.00	699,373.19	83.46%	822,500.00

WASTEWATER FUND BUDGET - 2011									
DESCRIPTION	Account Number	2006 ACTUAL	2007 ACTUAL	2008 ACTUAL	2009 ACTUAL	2010 BUDGET	2010 Actual to 9/30/2010	% OF BUDGETED	2011 BUDGET
Ending Net Cash		81,607.16	137,615.61	147,150.07	458,000.96	55,665.00	152,369.48	273.73%	116,480.00
Ending Investments		62,500.00	62,500.00	63,335.32	444,058.03	113,000.00	113,000.00	100.00%	113,000.00
Ending Fund Balance		144,107.16	200,115.61	210,485.39	272,058.99	168,665.00	265,369.48	157.34%	229,480.00
Salaries & Wages		145,194.01	150,550.95	199,077.29	237,580.92	213,275.00	167,502.51	78.54%	164,900.00
Personnel Benefits		50,172.98	53,076.45	79,570.90	93,684.83	95,350.00	75,872.49	79.57%	76,500.00
Supplies - Operating		39,655.46	21,461.61	22,393.52	26,871.15	30,000.00	6,088.34	20.29%	30,000.00
Supplies - Office		0.00	0.00	398.95	911.38	3,500.00	271.96	7.77%	3,500.00
Fuel		528.98	1,750.31	1,383.45	784.12	1,200.00	1,059.75	88.31%	1,500.00
Professional Services		28,166.77	23,578.11	22,223.50	19,298.64	30,000.00	9,299.51	31.00%	24,000.00
Prof. Services - Engineering		90,164.44	0.00	0.00	0.00	0.00	0.00	0.00%	5,000.00
Professional Services - Legal		0.00	0.00	0.00	0.00	5,900.00	1,860.94	0.00%	6,000.00
Communications		1,598.27	2,003.69	7,243.07	6,967.99	9,600.00	5,222.49	54.40%	1,000.00
Travel		378.43	148.80	59.48	86.00	500.00	0.00	0.00%	500.00
Advertising		100.00	106.07	0.00	0.00	500.00	62.05	12.41%	500.00
Rental/Lease Equipment		0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00
Rent - City Hall		720.00	778.25	727.85	720.00	720.00	540.00	75.00%	720.00
Insurance		3,523.00	2,818.00	5,138.00	5,600.00	11,890.00	11,993.15	100.87%	12,000.00
Utility Services		19,530.22	21,097.10	39,981.50	38,909.99	48,000.00	11,529.60	24.02%	45,000.00
Repair & Maintenance		1,570.64	3,953.32	4,383.27	5,318.21	8,000.00	727.67	9.10%	8,000.00
Miscellaneous		0.00	0.00	0.00	629.90	500.00	111.00	22.20%	500.00
Miscellaneous - Permits & Fees		1,726.52	3,846.87	2,575.27	4,536.20	2,500.00	2,265.26	90.61%	2,500.00
Miscellaneous - Training		2,451.64	1,049.38	458.33	318.00	2,000.00	160.00	8.00%	1,000.00
External Taxes		7,687.79	10,631.98	10,723.21	9,827.67	12,000.00	6,443.89	53.70%	12,000.00
Capital Outlay - Building		0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00
Capital Outlay - Other Imp.		267,196.62	2,000.00	20,425.38	0.00	0.00	0.00	0.00%	0.00
Capital Outlay - System		0.00	0.00	0.00	(12,794.00)	0.00	0.00	0.00%	0.00
Capital Outlay - Equipment		47,417.23	30,836.84	0.00	6,023.97	25,500.00	1,384.72	5.43%	7,500.00
Debt Service		168,397.86	95,205.98	168,414.12	21,911.25	0.00	21,808.38	#DIV/0!	22,000.00
Non-Expenditures		0.00	109,800.00	0.00	0.00	0.00	0.00	0.00%	0.00
Operating Transfers Out		0.00	0.00	0.00	146,400.00	168,400.00	109,800.00	65.20%	168,400.00
Total Expenditures		876,180.86	534,693.71	585,177.09	613,585.22	669,335.00	434,003.71	64.84%	593,020.00
TOTAL WASTEWATER FUND EXPENSES		1,020,288.02	734,809.32	795,662.48	885,644.21	838,000.00	699,373.19	83.46%	822,500.00

STORMWATER FUND BUDGET - 2011									
DESCRIPTION	Account Number	2006 ACTUAL	2007 ACTUAL	2008 ACTUAL	2009 ACTUAL	2010 BUDGET	2010 Actual to 9/30/2010	% OF BUDGETED	2011 BUDGET
Begin Net Cash		50,369.95	50,778.04	49,475.80	55,620.86	95,000.00	91,235.80	96.04%	48,000.00
Begin Investments		0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00
Beginning Fund Balance		50,369.95	50,778.04	49,475.80	55,620.86	95,000.00	91,235.80	96.04%	48,000.00
Total Charges for Services		34,930.64	34,889.79	36,425.30	39,600.90	38,000.00	27,094.12	71.30%	36,000.00
New Storm Connections		0.00	0.00	0.00	0.00	0.00	2,152.00	#DIV/0!	1,100.00
PWTF Loan Proceeds		0.00	0.00	0.00	37,500.00	5,000.00	0.00	0.00%	5,000.00
Miscellaneous Revenue		0.00	0.00	78.47	7,596.00	0.00	0.00	#DIV/0!	0.00
TOTAL STORM WATER REVENUES		85,300.59	85,667.83	85,979.57	140,317.76	138,000.00	120,481.92	87.31%	89,000.00
Ending Net Cash		50,778.04	49,475.80	55,620.86	91,235.80	30,125.00	83,423.76	276.93%	19,800.00
Ending Investments		0.00	0.00	0.00	0.00	0.00	0.00		0.00
Ending Fund Balance		50,778.04	49,475.80	55,620.86	91,235.80	30,125.00	83,423.76	276.93%	19,800.00
Salaries & Wages		18,431.28	20,752.10	16,187.40	20,240.07	22,025.00	14,685.22	66.68%	19,300.00
Personnel Benefits		8,655.61	9,462.29	7,728.14	9,613.74	10,250.00	7,429.88	72.49%	9,500.00
Supplies		3,029.37	2,305.54	919.50	1,519.11	3,000.00	966.38	32.21%	2,000.00
Supplies Office		0.00	0.00	0.00	0.00	300.00	0.00	0.00%	300.00
Professional Services		3,922.00	3,197.28	4,996.72	12,684.60	13,200.00	414.13	3.14%	15,000.00
Communications		0.00	0.00	0.00	0.00	600.00	0.00	0.00%	300.00
Repair & Maintenance		0.00	0.00	0.00	604.25	1,000.00	0.00	0.00%	1,000.00
External Taxes		484.29	474.82	526.95	480.41	500.00	325.90	65.18%	500.00
Capital Outlay - Building		0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	800.00
Capital Outlay - Other Imp.		0.00	0.00	0.00	3,051.99	45,000.00	10,981.63	24.40%	3,000.00
Capital Outlay - Equipment		0.00	0.00	0.00	887.82	2,000.00	0.00	0.00%	7,500.00
Debt Service		0.00	0.00	0.00	0.00	10,000.00	2,255.02	0.00%	10,000.00
TOTAL STORM WATER EXPENSES		85,300.59	85,667.83	85,979.57	140,317.76	138,000.00	120,481.92	87.31%	89,000.00

AMBULANCE FUND BUDGET - 2011									
DESCRIPTION	Account Number	2006 ACTUAL	2007 ACTUAL	2008 ACTUAL	2009 ACTUAL	2010 BUDGET	2010 Actual to 9/30/2010	% OF BUDGETED	2011 BUDGET
Begin Net Cash		0.00	0.00	0.00	3,283.24	3,000.00	2,527.27	0.00%	6,000.00
Begin Investments		0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00
Beginning Fund Balance		0.00	0.00	0.00	3,283.24	3,000.00	2,527.27	0.00%	6,000.00
Total Charges for Services		0.00	0.00	31,589.84	58,302.00	47,000.00	48,292.95	102.75%	65,000.00
Interfund Loans Received		0.00	0.00	15,000.00	17,500.00	0.00	0.00	0.00%	0.00
TOTAL AMBULANCE REVENUES		0.00	0.00	46,589.84	79,085.24	50,000.00	50,820.22	101.64%	71,000.00
Ending Net Cash		0.00	0.00	3,283.21	2,527.27	1,280.00	6,487.37	506.83%	6,840.00
Ending Investments		0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00
Ending Fund Balance		0.00	0.00	3,283.21	2,527.27	1,280.00	6,487.37	506.83%	6,840.00
Salaries & Wages		0.00	0.00	715.86	496.08	510.00	354.70	69.55%	500.00
Personnel Benefits		0.00	0.00	862.82	490.76	160.00	74.05	46.28%	185.00
Professional Services		0.00	0.00	41,727.95	60,871.10	48,000.00	43,904.10	91.47%	58,475.00
Supplies		0.00	0.00	0.00	0.00	50.00	0.00	0.00%	0.00
Interfund Loans Repaid		0.00	0.00	0.00	15,000.00	0.00	0.00	0.00%	5,000.00
TOTAL AMBULANCE EXPENSES		0.00	0.00	46,589.84	79,085.24	50,000.00	50,820.22	101.64%	71,000.00

REAL ESTATE EXCISE TAX (REET) FUND BUDGET - 2010									
DESCRIPTION	2006 ACTUAL	2007 ACTUAL	2008 ACTUAL	2009 ACTUAL	2010 BUDGET	2009 Actual to 9/30/2010	% OF BUDGETED		2010 BUDGET
Begin Net Cash	0.00	0.00	0.00	495,587.54	120,000.00	113,415.97	94.51%		120,000.00
Begin Investments	0.00	0.00	0.00	0.00	0.00	0.00			0.00
Beginning Fund Balance	0.00	0.00	0.00	495,587.54	120,000.00	113,415.97	94.51%		120,000.00
Transfer from Current Expense	0.00	0.00	177,791.61	0.00	0.00	0.00	0.00%		0.00
Transfer from Investments	0.00	0.00	0.00	0.00	0.00	0.00	0.00%		0.00
Total Investment Interest	0.00	0.00	0.00	0.00	0.00	412.37			0.00
1/4% Excise Tax	0.00	0.00	17,795.93	41,728.43	10,000.00	6,599.09	65.99%		10,000.00
TOTAL REET REVENUES	0.00	0.00	195,587.54	207,345.97	130,000.00	120,427.43	92.64%		130,000.00
Ending Net Cash	0.00	0.00	195,587.54	443,415.97	77,300.00	120,427.43	155.79%		70,300.00
Ending Investments	0.00	0.00	0.00	0.00	0.00	0.00			0.00
Ending Fund Balance	0.00	0.00	195,587.54	443,415.97	77,300.00	120,427.43	155.79%		70,300.00
Transfer to Park & Cemetery	0.00	0.00	0.00	93,900.00	52,700.00	0.00	0.00%		59,700.00
TOTAL REET EXPENSES	0.00	0.00	195,587.54	207,345.97	130,000.00	120,427.43	92.64%		130,000.00

FIRE MITIGATION FUND BUDGET - 2010									
DESCRIPTION	2006 ACTUAL	2007 ACTUAL	2008 ACTUAL	2009 ACTUAL	2010 BUDGET	2010 Actual to 9/30/2010	% OF BUDGETED	2010 BUDGET	
Begin Net Cash	0.00	0.00	0.00	78,874.70	79,000.00	78,874.70	99.84%	79,000.00	
Begin Investments	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	
Beginning Fund Balance	0.00	0.00	0.00	78,874.70	79,000.00	78,874.70	99.84%	79,000.00	
Transfer from Current Expense	0.00	0.00	78,874.70	0.00	0.00	0.00	0.00%	0.00	
Development Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	
TOTAL FIRE MITIGATION REVENUES	0.00	0.00	78,874.70	78,874.70	79,000.00	78,874.70	99.84%	79,000.00	
Ending Net Cash	0.00	0.00	78,874.70	78,874.70	59,000.00	78,874.70	133.69%	79,000.00	
Ending Investments	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	
Ending Fund Balance	0.00	0.00	78,874.70	78,874.70	59,000.00	78,874.70	133.69%	79,000.00	
Transfer to Current Expense	0.00	0.00	0.00	0.00	20,000.00	0.00	0.00%	0.00	
TOTAL FIRE MITIGATION EXPENSES	0.00	0.00	78,874.70	78,874.70	79,000.00	78,874.70	99.84%	79,000.00	

Requested 2011 Budget - Capital Outlay by Fund (Revised 10/22/10)

Description	Police	Fire	Building	Park & Cemetery	Streets	Light & Power	Water	Wastewater	Stormwater	Total
Armor Vests	\$ 3,550.00									\$ 3,550.00
Aluminum Ladder		\$ 1,500.00								\$ 1,500.00
Flammable Liquid Cabinet		\$ 2,000.00								\$ 2,000.00
Playground Equipment Repl.				\$ 15,000.00						\$ 15,000.00
Tennis Court Renovation				\$ 7,000.00						\$ 7,000.00
YAF Grant Completion				\$ 15,000.00						\$ 15,000.00
Mower Fund				\$ 1,500.00						\$ 1,500.00
Mobile Radio's				\$ 2,000.00	\$ 2,000.00		\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 10,000.00
Equipment Fund					\$ 5,000.00		\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 20,000.00
12 KVA Cutover						\$ 60,000.00				\$ 60,000.00
Underground Fault Testing Eq.						\$ 35,000.00				\$ 35,000.00
Replace Faulty Underground Wire						\$ 20,000.00				\$ 20,000.00
Flushing Equipment							\$ 2,000.00			\$ 2,000.00
Backflow Preventer w/ Meter							\$ 1,750.00			\$ 1,750.00
Replace AC Water Mains							\$ 15,000.00			\$ 15,000.00
Gas Monitor								\$ 500.00	\$ 500.00	\$ 1,000.00
Sam's Canal Cleanout									\$ 3,000.00	\$ 3,000.00
TOTAL	\$ 3,550.00	\$ 3,500.00	\$ -	\$ 40,500.00	\$ 7,000.00	\$ 115,000.00	\$ 25,750.00	\$ 7,500.00	\$ 10,500.00	\$ 213,300.00

Notes:

1) Items costing less per fund than \$1000 are to be purchased as "Supplies"

	Police	Fire	Building	Park & Cemetery	Streets	Light & Power	Water	Wastewater	Stormwater
Building	\$ -	\$ 2,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Equipment	\$ 3,550.00	\$ 1,500.00	\$ -	\$ 3,500.00	\$ 7,000.00	\$ 35,000.00	\$ 10,750.00	\$ 7,500.00	\$ 7,500.00
Other	\$ -	\$ -	\$ -	\$ 37,000.00	\$ -	\$ -	\$ -	\$ -	\$ 3,000.00
System	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 80,000.00	\$ 15,000.00	\$ -	\$ -
TOTAL	\$ 3,550.00	\$ 3,500.00	\$ -	\$ 40,500.00	\$ 7,000.00	\$ 115,000.00	\$ 25,750.00	\$ 7,500.00	\$ 10,500.00

Attachment "A"

2011 Salary Schedule

CLASSIFICATION	WAGE/SALARY
Director of Public Works	\$84,700
Clerk-Treasurer	\$61,461
Deputy Clerk-Treasurer	\$39,484
Utility Accounts Manager	\$49,340*
Building Official	\$29,928*
Public Works/Planning Assistant	\$42,755
Chief of Police	\$70,977*
Police Sergeant	\$54,164*
Police Officer	\$43,700 to \$48,519*
Police Clerk/Court Administrator	\$44,429*
Fire Chief (Volunteer)	\$2,767 + calls
Fire Assistant Chief (Volunteer)	\$1,237 + calls
Firefighter (Volunteer)	\$8.67 per hour
Senior Lineman	\$91,117*
Lineman	\$80,472 to \$81,261*
Line Equipment Operator – 3 rd Year	\$67,688*
Public Facilities Manager	\$57,825*
Maintenance Crew Foreman	-
Water/Wastewater Manager	\$58,397*
Wastewater Treatment Plant Operator	\$50,759*
Utility Maintenance II	\$44,880 to \$47,124*
Grounds Maintenance I	\$36,697
Part-time Maintenance (600 hours)	\$5,545

* Includes Longevity Percentage based on at least five years of service to the City

** Includes Longevity Percentage as shown above; reflects 20 hour work week

CITY-PAID BENEFIT PREMIUMS for Full-Time Employees	
Medical	100% Employee, 85% Dependents
Dental	100% Family
Vision	100% Family
Long-Term Disability	100% Family
Life Insurance	100% Employee

INTERLOCAL AGREEMENT

THIS INTERLOCAL AGREEMENT made and entered into, pursuant to the Interlocal Cooperation Act, Chapter 39.34 of the Revised Code of Washington, upon the dates stated below by and between the CITY OF McCLEARY, a municipal corporation of the State of Washington (hereinafter referred to as the "McCleary"), and the CITY OF HOQUIAM, a municipal corporation of the State of Washington (hereinafter referred to as the "Hoquiam"),

RECITALS

1. Both Parties are municipal corporations organized under Title 35A of the Revised Code of Washington.

2. As such, they are each authorized to enter into interlocal agreements under the provisions of RCW 39.34.

3. McCleary has a certain projects relating to its public works for which it does not have the equipment necessary to perform. Hoquiam does have such equipment and staff who are trained in its operation. By way of example, this includes a roller for compacting asphalt installed upon right of way and a sewer cleaning unit.

4. Conversely, McCleary has certain equipment, including that utilized by its Light and Power division, which is not possessed by Hoquiam and which may, at some time in the future, be useful to Hoquiam in its operations.

5. Initially, the Parties wish to enter in agreement under which Hoquiam will provide services, including staffing and equipment, necessary to carry out a small paving and street maintenance project and the cleaning of certain lines within

McCleary's sewer system. However, this agreement shall be viewed as a continuing agreement between the Parties under which either Party may obtain services from the other under the provisions of addenda subsequently agreed to by action of the respective Parties.

NOW, THEREFORE, in consideration of their mutual covenants, conditions and promises, **THE PARTIES HERETO DO HEREBY AGREE** as follows:

1. Upon request and upon such schedule of performance as the Parties agree upon,

A. The paving element:

(1) Hoquiam shall provide the services set forth upon Exhibit #1, attached hereto and incorporated by this reference. The Exhibit includes the hourly rates to be paid to Hoquiam by McCleary for provision of the equipment and the staff. However, it is realized that any total amount set out is an estimate only and the actual amounts to be paid by McCleary shall reflect the amount determined by multiplying the hourly rates set forth by the hours actually utilized.

(2) It is agreed that it shall be McCleary's responsibility to directly order and pay for the necessary paving materials which shall be transported to the site by Hoquiam's equipment.

(3) McCleary shall provide such additional staffing as it may determine to be appropriate and necessary to prepare the sites of the paving and aid in the spreading and other related activities.

B. The sewer line cleaning element:

(1) Hoquiam shall provide the services set forth upon Exhibit #1, attached hereto and incorporated by this reference. The Exhibit includes the hourly rates to be paid to Hoquiam by McCleary for provision of the equipment and the staff. However, it is realized that any total amount set out is an estimate only and the actual amounts to be paid by McCleary shall reflect the amount determined by multiplying the hourly rates set forth on by the hours actually utilized.

(2) McCleary shall provide such additional staffing as may be appropriate and necessary to provide access to the lines in question and to perform any other services not normally provided by the Staff provided by Hoquiam when Hoquiam's staff is performing similar services for their own City.

2. INSURANCE: Each party shall be responsible for maintaining, during the term of this Agreement and at their respective sole cost and expense, the types of insurance coverages and in the amounts described below. It is acknowledged that at this time, both Parties are insured through membership in the Washington Cities Insurance Authority. Upon request, either Party shall furnish evidence, satisfactory to the other Party, of all such policies. During the term hereof, each Party shall take out and maintain in full force and effect the following insurance policies:

A. Comprehensive public liability insurance, including automobile and property damage, insuring against loss or liability for damages for personal injury, death or property damage arising out of or in connection with the performance by the respective Parties of its obligations hereunder, with minimum liability limits of \$1,000,000.00 combined single limit for personal injury, death, or property damage in any one occurrence.

B. Such workmen's compensation and other similar insurance as may be required by law.

3. INDEMNIFICATION: Each Party shall indemnify and hold the other Party and its agents, employees, and/or officers, harmless from and shall process and defend at its own expense any and all claims, demands, suits, at law or equity, actions, penalties, losses, damages, or costs, of whatsoever kind or nature, brought against the other Party arising out of, in connection with, or incident to the execution of this Agreement and/or the other Party's performance or failure to perform any aspect of this Agreement; PROVIDED, HOWEVER, that if such claims are caused by or result from the concurrent negligence of the other Party, its agents, employees, and/or officers, this indemnity provision shall be valid and enforceable only to the extent of the negligence of the the respective Parties: PROVIDED FURTHER, that nothing herein shall require either Party to hold harmless or defend the other Party, its agents, employees and/or officers from any claims arising from the sole negligence of the

other Party, its agents, employees, and/or officers. No liability shall attach to either Party by reason of entering into this Agreement except as expressly provided herein.

4. WAIVER OF SUBROGATION: The Parties hereby mutually release each other from liability and waive all right of recovery against each other for any loss caused by perils which are insured against under insurance contracts including any extended coverage endorsements thereto which are customarily available from time to time in the State of Washington, provided, that this paragraph shall be inapplicable to the extent it would have the effect of invalidating any insurance coverage of the Parties or releasing a party from any liability arising under the provisions of Section 3.

5. COMPLIANCE WITH REGULATIONS AND LAWS: The parties shall comply with all applicable rules and regulations pertaining to them in connection with the matters covered herein. These shall include, but are not limited to, any laws, rules, or regulations relating to the performance of the work to be carried out under the initial understanding or any addendum subsequently entered into, whether issued by the State Department of Labor & Industries or any other federal or state entity.

6. ASSIGNMENT: Neither Party shall assign this Agreement or any interest, obligation, right or duty therein without the express written consent of the other party.

7. LEGAL FEES & COSTS: If either party shall be required to bring any action to enforce any provision of this Agreement, or shall be required to defend any action brought by the other party with respect to this Agreement, and in the further event that one party shall substantially prevail in such action, the non-prevailing party shall, in addition to all other payments required therein, pay all of the prevailing party's reasonable costs in connection with such action, including such sums as the court or courts may adjudge reasonable as attorneys' fees in the trial court and in any appellate courts.

8. NOTICES:

All notices and payments hereunder may be delivered or mailed. If mailed, they shall be sent to the following respective addresses:

Hoquiam:

McCleary:

Name:

Name: Nick Bird

Address:

Address:

Attn:

Attn:

Phone:

Phone: 360 495 3667

FAX:

FAX:

or to such other respective addresses as either party hereto may hereafter from time to time designate in writing. All notices and payments mailed by regular post (including first class) shall be deemed to have been given on the second business day following the date of mailing, if properly mailed and addressed. Notices and payments sent by certified or registered mail shall be deemed to have been given on the business day next following the date of mailing, if properly mailed and addressed. For all types of mail, the postmark affixed by the United States Postal Service shall be conclusive evidence of the date of mailing.

9. NONDISCRIMINATION: Each of the parties, for itself, its heirs, personal representatives, successors in interest, and assigns, as a part of the consideration hereof, does hereby covenant and agree that it will comply with pertinent statutes, Executive Orders, and such rules as are promulgated to assure that no person shall, on the grounds of race, creed, color, national origin, sex, age, or the presence of any sensory, mental, or physical handicap be discriminated against or receive discriminatory treatment by reason thereof.

10. GENERAL PROVISIONS:

A. All of the covenants, conditions and agreements in this Agreement shall extend to and bind the legal successors and assigns of the parties hereto.

B. This Agreement shall be deemed to be made and construed in accordance with the laws of the State of Washington. Jurisdiction and venue for any action arising out of this Agreement shall be in Grays Harbor County, Washington.

C. The captions in this Agreement are for convenience only and do not in any way limit or amplify the provisions of this Agreement.

D. The duration of this Agreement shall be indefinite and shall be subject to termination upon thirty days written notice given to the other Party.

E. Unless otherwise specifically provided herein, no separate legal entity is created hereby, as each of the parties is contracting in its capacity as a municipal corporation of the State of Washington. The identity of the parties hereto is as set forth herein above.

F. The purpose of this Agreement is to accomplish the objectives of this Agreement.

G. The funding of the respective obligations of the parties shall be out of the respective accounts of the parties, except as otherwise specifically provided.

H. The performances of the duties of the parties provided hereby shall be done in accordance with standard operating procedures and customary practices of the parties.

I. Unless a joint oversight and administration board is created as provided herein, the oversight and administration of the Agreement shall be by the respective named representatives identified upon Exhibit #2 hereto, or their designees.

J. No provision of this Agreement shall relieve either party of its public agency obligations and or responsibilities imposed by law.

K. If any term or provision of this Agreement or the application thereof to any person or circumstance shall, to any extent, be held to be invalid or unenforceable by a final decision of any court having jurisdiction on the matter, the remainder of this Agreement or the application of such term or provision to persons or circumstances other than those as to which it is held invalid or unenforceable shall not be affected thereby and shall continue in full force and effect, unless such court determines that such invalidity or unenforceability materially interferes with or defeats the purposes hereof, at

which time McCleary shall have the right to terminate the Agreement.

L. This Agreement constitutes the entire agreement between the parties. There are no terms, obligations, covenants or conditions other than those contained herein. No modifications or amendments of this Agreement shall be valid or effective unless evidenced by an agreement in writing signed by both parties.

N. Copies of this Agreement shall be filed with the Grays Harbor County Auditor's Office; the Secretary of State of the State of Washington; and the respective Clerks of the parties hereto: PROVIDED THAT, to the extent allowed by law, as an alternative, the Agreement may be listed by subject on the either Party's web site or other electronically retrievable public source.

EXECUTED IN MULTIPLE COPIES UPON THE DATE STATED BELOW.

CITY OF HOQUIAM:

JACK DURNEY, MAYOR

ATTEST:

Clerk-treasurer

CITY OF McCLEARY:

D. GARY DENT, Mayor

ATTEST:

WENDY COLLINS, Clerk-Treasurer

INTERLOCAL AGREEMENT - 7
10/25/10

STATE OF WASHINGTON)
 : ss.
GRAYS HARBOR COUNTY)

I certify that I know or have satisfactory evidence that D. GARY DENT and WENDY COLLINS are the persons who appeared before me, and said persons stated on oath that they were authorized to execute the instrument and acknowledged it as the Mayor and Clerk-treasurer, respectively of the City of McCleary and acknowledged it to be their free and voluntary act for the uses and purposes mentioned in the instrument.

DATED this ____ day of _____, 2010.

NOTARY PUBLIC IN AND FOR THE STATE
OF WASHINGTON, Residing at:
My appointment expires:

STATE OF WASHINGTON)
 : ss.
GRAYS HARBOR COUNTY)

I certify that I know or have satisfactory evidence that JACK DURNEY and _____ are the persons who appeared before me, and said persons stated on oath that they were authorized to execute this instrument as the Mayor and Clerk-treasurer, respectively, of the City of Hoquiam and acknowledged it to be their free and voluntary act for the uses and purposes mentioned in the instrument.

DATED this ____ day of _____, 2010.

NOTARY PUBLIC IN AND FOR THE STATE
OF WASHINGTON, Residing at:
My appointment expires: